

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

June 17, 2020

Council Chambers

4:00 P.M.

Board:

Neil Taylor, Chairman

Bill Stoner, Vice Chairman

Jim Urban, Secretary

Dan Lamar – Member-Absent

Aaron Smith, Member

Staff:

Ryan Ottinger, WWW Manager

Sandra Morgan, CFO

Jeff Greeno, Electric Manager

Ed Basquill, General Manager

Jeff Jacob, Legal Counsel

Guests:

John Lightner BF&S

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1. Chairman Neil Taylor called the June 17, 2020 meeting of the Lebanon Utility Service Board to order at 5:05 P.M. Member Dan Lamar was not in attendance. Confirmation of appropriate notification was acknowledged. This meeting was held live in Council Chambers.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor requested comments or changes to the June 3, 2020 minutes. Vice Chairman Bill Stoner made a motion to accept the minutes as written. Secretary Jim Urban seconded the motion. Motion carried.
 4. General Manager Ed Basquill asked the Board to approve a request from Butler, Fairman & Seufert regarding the Lebanon Standards Update. Costs were incurred by BF&S by added information required and additional time involved. Vice Chairman Stoner made a motion to approve Supplement No. 1 to the May 2018 Agreement between Lebanon Utilities and Butler, Fairman & Seufert for the Lebanon City Standards Update Project. The compensation for these revisions shall be added to the Agreement increasing the amount by \$9,750.00 from \$9,800.00 to an amount not to exceed \$19,550.00. Secretary Urban seconded the motion. Motion carried.
 5. Electric Operations Manager Jeff Greeno explained to the Board the results of a study performed by ISC regarding the Utilities Power Factor and how the utilities can save by placing power factor capacitor banks on the line. The power bank capacitors will be installed by the Utilities electric crew. Secretary Urban made a motion to approve the purchase of capacitor banks and controllers as specified in a quote provided by Anixter for the not to exceed amount of \$33,260.00. Vice Chairman Stoner seconded the motion. Motion carried.
 6. Water Department Manager Ryan Ottinger and Legal Counsel Jeff Jacob explained to the Board that John Lightner of Butler, Fairman & Seufert has created an RFP that was publicized in the Lebanon Reporter and Indianapolis papers for water tower maintenance. Therefore, Vice Chairman Stoner made a motion seconded by Member Aaron Smith to remove the action item tab led from the June 3rd meeting from the agenda.
 7. Secretary Urban made a motion to approve the claims dated June 17, 2020 for \$2,568,018.25 and authorized General Manager Basquill to sign on behalf of the Board. Vice Chairman Stoner seconded the motion. Motion carried.

8. Chairman Taylor asked for any other business that may be brought before the Board. No further business was entertained.
9. Chairman Taylor opened the floor for public comment. No further comments were received,
10. The next Utility Board meeting will meet as scheduled on July 22, 2020 at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Smith. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:22 P.M.

APPROVED THIS 8 DAY OF July, 2020

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD