

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

July 8, 2020

Council Chambers

4:00 P.M.

Board:

Neil Taylor, Chairman

Bill Stoner, Vice Chairman

Jim Urban, Secretary

Dan Lamar – Member

Aaron Smith, Member

Staff:

Ryan Ottinger, WWW Manager

Sandra Morgan, CFO

Ed Basquill, General Manager

Jeff Jacob, Legal Counsel

Guests:

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1. Chairman Neil Taylor called the July 8, 2020 meeting of the Lebanon Utility Service Board to order at 5:13 P.M. Confirmation of appropriate notification was acknowledged. This meeting was held live in Council Chambers.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor requested comments or changes to the June 17, 2020 minutes. Secretary Jim Urban made a motion to accept the minutes as written. Member Aaron Smith seconded the motion. Member Dan Lamar abstained as he was not in attendance at the June 17th meeting. Motion carried.
 4. Water Department Manager Ryan Ottinger and Legal Counsel Jeff Jacob explained to the Board the results of the RFP for water tower maintenance. Manager Ottinger requested Board approval to accept the Master Service Agreement from Utility Service Co. also known as Suez. Manager Ottinger stated this is a 5-year Agreement that is to be readdressed by the Board yearly. Member Smith made a motion to approve the RFP as tendered by Utility Service Co. and the corresponding Master Service Agreement in the amount of \$770,263.00 for the Chicago and Elm Street Tanks, authorizing General Manager Ed Basquill to sign all pertinent documents on behalf of the Board. Member Dan Lamar seconded. Motion carried.

Member Smith made a motion to approve Statement of Work No.'s 1 and 2 with Utility Service Co. consistent with the Master Service Agreement and authorize General Manager Ed Basquill to sign all pertinent documents. Secretary Urban seconded the motion. Motion carried.
 5. Vice Chairman Stoner made a motion to approve the claims dated July 8, 2020 for \$1,036,964.81 and authorized General Manager Basquill to sign on behalf of the Board. Secretary Urban seconded the motion. Motion carried.
 6. Chairman Taylor asked for any other business that may be brought before the Board. General Manager Ed Basquill presented information on the Utilities Pay Agreement. Member Smith thanked Tony Greene from the Wastewater Treatment Plant for his tour of the new plant that is ahead of schedule.
 7. Chairman Taylor opened the floor for public comment. No further comments were received,

8. The next Utility Board meeting will meet as scheduled on July 22, 2020 at 5:00pm.
9. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Urban. The motion was seconded by Member Lamar. Motion carried.

The meeting was adjourned at 5:42 P.M.

APPROVED THIS 22 DAY OF July, 2020

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD