

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

September 23, 2020

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Jim Urban, Secretary
Dan Lamar, Member
Aaron Smith, Member

Staff:

Ryan Ottinger, W/WW Manager
Jeff Greeno, Electric Manager
Sandra Morgan, CFO

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel

Guests:

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1. Chairman Neil Taylor called the September 23, 2020 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. Confirmation of appropriate notification was acknowledged. This meeting was held live in Council Chambers.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor requested comments or changes to the September 9, 2020 minutes. Member Smith made a motion to accept the minutes as written. Vice Chairman Stoner seconded the motion. Secretary Urban abstained as he was not in attendance at the September 9th meeting. Motion carried.
 4. Chief Financial Officer Sandra Morgan asked the Board to approve the renewal rates for Lebanon Utilities Health Insurance through AIM.
 - Member Smith made a motion, seconded by Vice Chairman Stoner to remain on Plan 7 with AIM Medical Trust for 2021. Motion carried.
 - Vice Chairman Stoner made a motion, seconded by Secretary Urban that the employee rates remain the same for Health Insurance through AIM for 2021. Motion carried.
 - Member Lamar made a motion, seconded by Secretary Urban that the HSA Contributions made by Lebanon Utilities for the employee remain the same for 2021. Motion carried.
 5. Chief Financial Officer Sandra Morgan discussed with the Board options for providing ancillary benefits to our employees. The renewals have been summarized as follows:
 - Dental Option 2 \$27,868.56 - No change in rate
 - Vision Option 1 \$ 6,227.04 - No change in rate
 - Life Option 2 \$ 5,560.20 - No change in rate
 - STD/LTD \$20,878.44 - 19.69% Increase (\$4,111.20 Annual)

Vice Chairman Stoner made a motion to approve our Ancillary benefits as presented for Vision, Dental, Life, Short and Long-term Disability. Member Lamar seconded the motion. Motion carried.

6. Chief Financial Officer Sandra Morgan discussed with the Board Section 125 Plan Amendment. To implement this change, our Section 125 Plan needs to be amended with an effective date of April 15, 2020. Member Smith made a motion to approve Amendment to Section 125 Plan retroactive to April 15, 2020. Vice Chairman Stoner seconded the motion. Motion carried.
7. Chief Financial Officer Sandra Morgan discussed the Presidential Executive Order regarding tax deferral recommending we opt-out and not participate at this time. Member Lamar made a motion to opt-out of the Presidential Executive Order regarding tax deferral. Secretary Urban seconded the motion. Motion carried.
8. Electric Department Manager Jeff Greeno and Legal Counsel Jeff Jacob will ask the Board for authorization to advertise for bids on The Town of Ulen Electrical Upgrade Project. Member Lamar made a motion to approve the advertising for bids on The Town of Ulen Electrical Upgrade Project, contingent upon signed and recorded easements, a fully executed MOU and the completion of the contract documents presented to the Lebanon Utility Board by noon on October 7, 2020. If those documents are not received at that point and time Legal Counsel Jeff Jacob and General Manager Ed Basquill are authorized to move forward with bids on front yard electrical system.

For clarification Legal Counsel Jeff Jacob added Electric Department Manager Jeff Greeno is authorized to bid rear yard system upon receipt of MOU and recorded easements. Additionally, we will withdraw the MOU if the easements and signed MOU is not received by noon on October 7, 2020 and Electric Department Manager Jeff Greeno is authorized to design and bid front yard system. Board agreed.

Vice Chairman Stoner seconded the motion. Motion carried.

9. Secretary Urban made a motion to approve the claims dated September 23, 2020 for \$2,491,048.70. Member Lamar seconded the motion. Motion carried.
10. Chairman Taylor asked for any other business that may be brought before the Board. No further business was entertained.
11. Chairman Taylor opened the floor for public comment. No further comments were received.
12. The next Utility Board meeting will be as scheduled on October 7, 2020 at 5:00pm.
13. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The Motion was seconded by Member Smith. Motion carried.

The meeting was adjourned at 5:24 P.M.

APPROVED THIS 7 DAY OF October 2020

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD