

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

May 19, 2021

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman (Zoom)

Jim Urban, Secretary

Aaron Smith, Member

Bill Stoner, Vice Chairman

Tim Hudson, Member

Staff:

Ed Basquill, General Manager

Jeff Greeno, Electric Ops Manager

Sandra Morgan, CFO

Danielle Butts, Exec Assistant

Jeff Jacob, Legal Counsel

Ryan Ottinger, W/WW Ops Manager (Zoom)

Seth Byrd, Telecom Ops. Manager

Guests:

John Lightner, Butler, Fairman & Seufert

Mike Napier, BioChem

Steve Clark, Sondhi Solutions

Kosta Hontos, Sondhi Solutions

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1. Vice Chairman Bill Stoner called the May 19, 2021, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Member Smith suggested a change to the May 5, 2021, minutes on Item #3 to change “approve minutes as written” to “approve April 14, 2021, minutes as written” to identify the proper meeting. Member Smith made a motion to approve the amended May 5, 2021, minutes. Member Hudson seconded the motion. Motion carried.
 4. Electric Operations Manager, Jeff Greeno presented Ulen Project Change Order #1 to the board. Mr. Greeno stated that the Town of Ulen is responsible for any change orders however due to the size of the project Lebanon Utilities paid initially for the change order and will later seek reimbursement from Town of Ulen. Legal Counsel Jeff Jacobs commented that the contractor has substantially completed the work for the rear yard primary installation. Vice Chairman Stoner stated that Winhoven Pipeline has done a good job. Jeff Jacobs states that Lebanon Utilities has advised the Town of Ulen of substantial completion and have turned over the secondary system to connect within the next 90 days. Member Hudson made a motion to approve the Ulen Project Change Order from Winhoven for the amount of \$600.00. Chairman Taylor seconded the motion.
 5. General Manager Ed Basquill stated that Mayor Matt Gentry has been working on getting American Rescue Funding for this project, though not finalized the mayor is supportive of it. Water & Wastewater, Ryan Ottinger opened with the importance of this project. John Lightner presented a 2 Phase plan for the Reese Park lift station, to remove bottleneck issues and resolve 7 of 8 recurring sanitary sewer overflows. Member Smith asked if Mr. Lightner anticipates any concerns with CSX Railroad for this project. Mr. Lightner states that he does not anticipates any concerns outside of known requirements and processes. Member Smith stated that on May 4th, 2021, he was a part of a meeting with Ed Basquill, Ryan Ottinger, Bobbie Taylor, John Hemmerle, and John Lightner attended. One of the outcomes of the meeting that both the crews and the engineering firm agree that this plan is good to significantly mitigate 7 of the 8 SSO's. Mr. Smith thanks the member of that meeting for the information that was provided. John Lightner stated that they are hopefully going to use the preexisting easements. Member Hudson asked for the range of cost for the project. John Lightner stated from 2.75-3.25 million. Member Hudson states his concerns that Lebanon Utilities does not have a current

funding mechanism for this project. Member Hudson continues that currently to proceed may be premature until we have the strategic plan that will be coming out in the future. General Manager Ed Basquill clarified that there are multiple check ins throughout this project and if the funding is not there the board does not have to approve the project further. Chief Financial Officer Sandra Morgan stated that Lebanon Utilities will be spending approximately \$50,000.00 on the design phase and then it would be determined if Lebanon Utilities would be moving forward. Sandra continued, that if the City of Lebanon can contribute, and certain items are cut by Ryan Ottinger then they are hopeful that this can be done without borrowing money or affecting current rate however cannot guarantee until there is more specifics and exact costs. Vice Chairman asked the board if they would like to modify the motion to approve \$50,000.00 instead of the full agreement. Member Smith states that he strongly supports the full agreement. Member Hudson states that until there is a funding mechanism it is an excessive amount. Legal Counsel advised that the Board could approve the agreement subject to a check in at \$50,000.00 or can approve contingent on the City Council approving the funding. Legal Counsel advised to state the motion that the agreement with Butler, Fairman and Seufert be approved in an amount not to exceed \$406,700.00 for the design of the Reese Park Lift station design agreement subject to an amendment to the contract document providing for what we have generically referred to as a check-in phase at the \$50,000.00 mark where Butler, Fairman and Seufert would return to this board and seek approval to move beyond that \$50,000.00 towards completion of the full contract. Member Smith motioned as Legal Counsel Jeff Jacobs advised. Member Hudson seconded the motion. Motion carried.

6. Water & Wastewater Operations Manager, Ryan Ottinger presented the painting and maintenance of the Elm Street water tower with Suez. Ryan stated that they worked with the City of Lebanon for the design of the water tower and will match the Park Street water tower. He explained that the water tower will be down for about 3 weeks. Member Smith asked when the project would start. Ryan answered that once the equipment on the top of the tower is relocated there is a tentative scheduled date for the beginning of June. Ryan stated that this will include an inside and outside inspection to get this water tower to code. Member Hudson made a motion to approve the interior inspection, exterior sand blasting, paint removal and exterior painting as part of the Asset Management Contract between Suez and Lebanon Utilities in the amount of \$358,516.00. Secretary Urban seconded the motion. Motion carried.
7. Telecom Operations Manager, Seth Byrd presented purchasing a new server through Sondhi Solutions. Member Hudson asked if the 2 quotes received, were comparable to each other. Seth Byrd confirmed both quotes that were received are as comparable as possible with being different hardware manufacturers. General Manager Ed Basquill stated that is a high priority project for Lebanon Utilities because once this server is installed it will be able to backup information for both the Lebanon Utilities and the City of Lebanon. Seth commented that if anything were to happen currently there would be a considerable down time to be able to restore the hardware. Secretary Urban made a motion to approve the purchase of a new server, switching and storage equipment through Sondhi Solutions for the amount of \$66,020.00 with \$27,261.50 amount to be paid by the City of Lebanon as their portion of the shared equipment costs. Member Hudson seconded the motion. Motion carried.
8. Member Hudson made a motion to approve the claims dated May 19, 2021, in the amount of \$2,126,749.33 for claims and payroll and \$6,678,814.24 for transfers. Member Smith seconded the motion. Motion carried.
9. Vice Chairman Stoner asked for any other business that may be brought before the Board. No other business was presented.
10. Vice Chairman Bill Stoner opened the floor for public comment. Mike Napier, owner of Bio Chem Inc., expressed his concerns on how Lebanon Utilities bids polymers for the Wastewater department. Legal Counsel Jeff Jacobs stated how public comment in a board meeting works. Mr. Napier stated his concerns about the cost of the polymer that Lebanon Utilities received and approved. Member Smith

asked if Mr. Napier placed a bid in the second round of the bid. Mr. Napier stated that he did not. General Manager Ed Basquill stated that Bob Holden, Lebanon Utilities Engineer who conducted the testing for the bid of the polymer found the approved Polydyne Inc. polymer that is similar to the prior polymer that was used. Mr. Jacobs clarifies that based off Mr. Holden's analysis; Lebanon Utilities will spend \$420.00 more than the previous year.

17. The next Utility Board meeting will meet as scheduled on Wednesday, June 9, 2021, at 5:00pm.
18. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Hudson. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:55 P.M.

APPROVED THIS 9 DAY OF June 2021

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD