

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

July 7, 2021

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Jim Urban, Secretary  
Aaron Smith, Member  
Bill Stoner, Vice Chairman  
Tim Hudson, Member

Staff:

Ed Basquill, General Manager  
Jeff Greeno, Electric Ops Manager  
Sandra Morgan, CFO  
Danielle Butts, Exec Assistant  
Tony Ridolfo, Legal Counsel  
Ryan Ottinger, W/WW Ops Manager

Guests:

John Lightner, BF&S

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1. Chairman Neil Taylor called the July 7, 2021, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Member Hudson made a motion to approve the June 23, 2021, minutes. Secretary Urban seconded the motion. Motion carried.
  4. Electric Operations Manager, Jeff Greeno presented the purchase of a 3 Phase High Voltage Electric Recloser. This device will be installed on Perry Worth Road, South of 100 S. in the "Annexation Area". The Recloser is a protective switch that will operate when there is a fault in the line for that area. This will keep the fault from coming back to the Central Substation. Jeff had Anixter assist in collecting quotes for this item and had multiple meetings to discuss the requirements and needs of Lebanon Utilities. Jeff recommended the Board award the recloser quote from G&W. Member Smith asked why Anixter did not receive 3 quotes for the recloser. Jeff Greeno stated that the specific recloser that was selected has a design to take up less space than the others available due to the location of the recloser. Member Smith asked if Lebanon Utilities would be doing this project if not for the Waterford Development. Jeff responded that this recloser would have needed to be completed whether Waterford Development is built. Jeff Greeno explains that adding this recloser will limit the number of customers that are affected by an outage on that circuit. Vice Chairman Stoner asked if Jeff believes this is a necessary purchase. Jeff confirms that he believes it is a necessary project. General Manager, Ed Basquill confirms the necessity of this electric recloser. Vice Chairman Stoner made a motion to approve the quote from G&W for the not to exceed amount of \$33,381.00 authorizing General Manager, Ed Basquill to sign all necessary documents. Member Hudson seconded the motion. Motion carried.
  5. Water & Wastewater Manager Ryan Ottinger explained the Abner Longley Water Storage Facility Supplemental Agreement. Ryan stated that this agreement will not affect the budgeted amount much if at all. Member Smith asked if this survey would give us a legal description of the land. Ryan stated it is a completed boundary survey. John Lightner approached the microphone to state it is a boundary survey with legal descriptions for the Abner Longley Storage Facility and the access easements. Vice Chairman Stoner asked if the City of Lebanon had done a survey. John Lightner stated the City of Lebanon did not and BF&S handled it and are creating a new parcel. Secretary Urban made a motion to

approve the Supplemental Agreement No. 1 from BF&S for the Abner Longley Water Storage Facility in the amount of \$15,000.00. Vice Chairman Stoner seconded the motion. Motion Carried.

6. Water & Wastewater Manager Ryan Ottinger stated that there was a public hearing on July 6, 2021 at 11 am that was advertised June 29, 2021 in the Indy Star Newspaper. Member Smith asked why the advertisement was not in the local paper. John Lightner stated that in speaking with Legal Counsel they have began to transition to advertising in the Indy Star Newspaper because it is a more widely circulated paper. As well as the Lebanon Reporter only has specific days that they are printing advertisements. Member Smith expressed he values advertisement in the local paper. Ryan stated that in the future advertisements can be made in both the Indy Star and Lebanon Reporter. Ryan continued with the results of the public hearing. John Lightner and Ryan were present, however no members of the public attended as well as no additional written or verbal comments were presented. Member Smith expressed his opinion to General Manager, Ed Basquill that next time there is a public notice for Lebanon related items to have it advertised in the local paper. General Manager, Ed Basquill commented that he will check with Legal Counsel and the specifics of the requirements. Ryan explained the term “forgivable” means that if for a reason Bowen does not meet expectations on the project the money will be returned to Lebanon Utilities. Member Hudson stated that the Pre-Closing is part of the bid process and that the contractors that submitted bids stated charges differently as to who is responsible. Member Hudson made a motion to approve General Manager Ed Basquill to sign the BOT Agreement for Pre-Closing Services in an amount not to exceed \$65,000.00. Vice Chairman Stoner seconded the motion. Motion carried.
7. Vice Chairman Stoner made a motion to approve the claims dated July 7, 2021, in the amount of \$844,167.59 for claims and payroll and \$5,733,139.07 for transfers. Secretary Urban seconded the motion. Motion carried.
8. Chairman Taylor asked for any other business that may be brought before the Board. No other business was presented
9. Chairman Taylor opened the floor for public comment. General Manager Ed Basquill verified he has not received any other emails or comments from the public. However briefly updated the Board of the Ulen Project. There has been a meeting with Town of Ulen since the previous Board meeting and they are aware of how the wiring needs to be completed. He continued that our electrical engineer with Alpha Engineering is reviewing the new submitted plan for the Town of Ulen to ensure it conforms with our requirements. Member Smith asked what day the Town of Ulen provided the revised plan. Ed stated he believed it was last Friday. Member Smith asked when Lebanon Utilities can expect completion of this project. Vice Chairman Stoner stated that the time frame may exceed the 100 days that was initially presented. Member Hudson explained that the 100 days would be from when the work begins.
17. The next Utility Board meeting will meet as scheduled on Wednesday, July 21, 2021, at 5:00pm.
18. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:28 P.M.

APPROVED THIS 23 DAY OF July, 2021

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD