

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

January 5, 2022

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Jim Urban, Secretary
Aaron Smith, Member
Tim Hudson, Member (Absent)
Bill Stoner, Member

Staff:

Ed Basquill, General Manager
Jeff Greeno, Electric Ops Manager
Sandra Morgan, CFO
Danielle Butts, Exec Assistant
Jeff Jacob, Legal Counsel

Guests:

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1. Chairman Neil Taylor called the January 5, 2022, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Vice Chairman Stoner made a motion to approve the December 15, 2021, minutes. Secretary Urban seconded the motion. Motion carried.
 4. Chairman asked for a motion for the revised December 1, 2021, minutes. Member Smith made a motion to approve the revised December 1, 2021, minutes as written. Secretary Urban seconded the motion. Motion carried.
 5. Chief Financial Officer, Sandra Morgan presented a change to the 2022 Advancement Program. The change would be to add 3% to every level of the advancement program instead of the ranges and the top tiers. Member Smith asked when the 3% will go into effect. Sandra stated that it goes into effect January 1st. Member Smith asked if some employees would receive a mid-year increase. Sandra stated any employee that is within the advancement steps on their anniversary date which could be any month of the year, if they are promoted by their supervisor the employee would get an increase to that next level. Vice Chairman Stoner made a motion to approve the 2022 Advancement Program as revised. Secretary Urban seconded the motion. Motion carried.
 6. Secretary Urban made a motion to approve the claims dated December 15, 2021, in the amount of \$2,980,302.44 for claims and payroll and \$6,061,313.37 for transfers. Member Smith seconded the motion. Motion carried.
 7. Vice Chairman Stoner made a motion to approve the claims dated January 5, 2021, in the amount of \$1,664,719.94 for claims and payroll and \$163,067.00 for transfers. Member Smith seconded the motion. Motion carried.
 8. Chairman Taylor asked for any other business that may be brought before the Board. Member Smith stated the COVID-19 surge has began to stress some of Lebanon Utilities departments to the point where if all the federal, state and local guidelines are followed there may not be someone available in a vital department to keep the lights on, keeping the sewers flushed, and keeping the water taps running. Member Smith stated general manager and staff is handling this situation satisfactorily to properly

serve our customers. He continued stating he supports the general manager and staff's efforts to follow both all the guidelines and keep our utilities running properly.

9. Chairman Taylor opened the floor for public comment. No comments were received.
10. The next Utility Board meeting will meet as scheduled on Wednesday, January 19, 2022, at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Urban. The motion was seconded by Member Smith. Motion carried.

The meeting was adjourned at 5:22 P.M.

APPROVED THIS 19 DAY OF January 2022

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD