

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

March 23, 2022

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Jim Urban, Secretary (Absent)
Aaron Smith, Member
Tim Hudson, Member
Bill Stoner, Member

Staff:

Ed Basquill, General Manager
Jeff Greeno, Electric Ops Manager
Ryan Ottinger, W/WW Ops Manager
Jeff Jacob, Legal Counsel
Danielle Bannourah, Exec. Assistant
Sandra Morgan, CFO

Guests:

-
1. Chairman Neil Taylor called the March 23, 2022, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Member Smith made a motion to approve the March 9, 2022, minutes. Vice Chairman Stoner seconded the motion. Motion carried. Member Hudson abstained.
 4. Electric Operations Manager Jeff Greeno requested the board to approve the 2022 tree trimming contractor. Jeff stated this contract will be from the approval date of the board to December 31, 2022. Jeff continued with this project was an RFP that 2 companies responded too. After reviewing decided that Asplundh Tree Service is the best option for Lebanon Utilities needs. Vice Chairman Stoner made a motion to approve Asplundh Tree Service to provide tree trimming for Lebanon Utilities for the fiscal year of 2022 with the not to exceed amount of \$220,000.00 with the General Manager Ed Basquill to sign all documents. Member Hudson seconded the motion. Motion carried.
 5. Electric Operations Manager Jeff Greeno asked the board to approve Berry It Inc. to install the electric conduits, transformer pad boxes and secondary pedestals in Sunbrook Section 3. Jeff stated section 3 is a large section of this development. Jeff noted that this item will fall under line item 2 Capital Additions page. Member Hudson made a motion to approve Berry It Inc. for the electrical conduit installation of Sunbrook Section 3 housing addition for the not to exceed amount of \$39,569.00 with all documents to be signed by General Manager Ed Basquill. Vice Chairman Stoner seconded the motion. Motion carried.
 6. Water and Wastewater Manager, Ryan Ottinger shares plan to begin the Spring Hydrant Flush and will be notifying the proper agencies and departments before the beginning of the process. Ryan cautioned residences to keep distance from hydrants that are being flushed.
 7. Water & Wastewater Operations Manager Ryan Ottinger asked the board to approve purchase of a crane truck for the Wastewater Collections Crew. Ryan stated he received 3 quotes for the crane truck. Member Smith made a motion to approve the quote from Palfinger for a 2022 Ford F550 Crane Truck in an amount not to exceed \$140,495.00. Member Hudson seconded the motion. Motion carried.
 8. Water & Wastewater Operations Manager Ryan Ottinger requested the board to accept the Guaranteed Maximum Price proposal from Kokosing for the Reese Park Lift station. Ryan stated this project will

help to eliminate current Sanitary Sewer Overflows (SSO) and improve the sanitary in that area. Member Smith made a motion to approve the Guaranteed Maximum Price proposal from Kokosing in an amount not to exceed \$1,476,300.00 and for General Manager Ed Basquill to sign all documents pending legal review. Vice Chairman Stoner seconded the motion. Motion carried. Member Smith commented that for the last 3 decades we have been trying to solve these SSO's and now we have found an engineering solution that he is excited about.

Member Smith made a second motion to reprioritize \$128,600.00 from the 2022 Sewer Lining budget to fund a portion of the Reese Park Lift Station Phase 1 construction project with Kokosing. Member Hudson seconded the motion. Motion carried.

9. General Manager Ed Basquill stated he would like to table the Water Rate Study Proposal. Vice Chairman Stoner made a motion to table Agenda Item #9 Water Rate Study Proposal. Member Hudson seconded the motion. Motion carried.
10. Member Hudson made a motion to approve the claims dated March 23, 2022, in the amount of \$2,564,090.03 for claims and payroll and \$1,175.63 for transfers. Vice Chairman Stoner seconded the motion. Motion carried.
11. Chairman Taylor asked for any other business that may be brought before the Board. Member Smith reported on a visit he made to the Metering Department. Smith stated Lebanon Utilities has a 5-year automated meter infrastructure replacement program currently underway. He met with David Bailey, Sam Messenger, and Zachary McIntyre of the Metering Department. Lebanon Utilities is in the 2nd year of that 5-year program, we have 6841 water meters. The new meters are expected to last 15 years along with having a 20-year warranty on the battery for each meter. The new meters being installed can detect water leaks and are able to be read daily instead of monthly. Both the Billing and Metering departments work proactively to identify leaks before they become too bad, which is a rate payer friendly thing. Meter Technicians go through a 4-year meter technician apprenticeship training program. The electric portion is through Hoosier Energy which after completing the program the person will receive an Ivy Tech Associates degree in applied science and will earn a journeyman card. The water training program includes a special 3-day class. The Metering department is completing two special projects being a street light identification to ensure all lights are accounted for and a Security Light identification program. Member Smith appreciates the employees having the Neighbors serving Neighbors attitude and that was very apparent in the Metering department.
12. Chairman Taylor opened the floor for public comment. No comments were received.
10. The next Utility Board meeting will meet as scheduled on Wednesday, April 6, 2022, at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Hudson. Motion carried.

The meeting was adjourned at 5:28 P.M.

APPROVED THIS 14 DAY OF April 2022

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD