

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

April 14, 2022

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Jim Urban, Secretary  
Aaron Smith, Member  
Tim Hudson, Member  
Bill Stoner, Member

Staff:

Ed Basquill, General Manager  
Jeff Greeno, Electric Ops Manager  
Sandra Morgan, CFO  
Jeff Jacob, Legal Counsel  
Danielle Bannourah, Exec. Assistant

Guests:

Scott Miller, Bakertilly

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1. Chairman Neil Taylor called the April 14, 2022, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Member Hudson made a motion to approve the March 23, 2022, minutes. Vice Chairman Stoner seconded the motion. Motion carried. Secretary Urban abstained.
  4. Legal Counsel Jeff Jacob presented House Bill 10-02 to the board that has to do with the elimination of the utility receipts tax. Jeff stated if the board approves these Resolutions, they will have corresponding Ordinances with the City of Lebanon recommending the repeal of that tax. Jeff Jacob read Resolution 2022-01 for the electric utility. Member Smith asked if City Council can pass the Ordinance on first reading. Jeff Jacob stated that the City Council would have to take measure to waive the second reading. Member Smith stated we would need to encourage waiving of their second reading to ensure meeting the May 1<sup>st</sup> deadline. Vice Chairman Stoner made a motion to approve Resolution No. 2022-01 approval of a schedule of rates and charges by the City of Lebanon municipal electric utility. Member Hudson seconded the motion. Motion carried. Jeff Jacob read Resolution 2022-02 for the water utility. Member Smith asked if staff has determined how to meet the notification requirements. CFO, Sandra Morgan stated they have researched and discussed the best way to meet the requirement but have not reached a final decision on how it will be done at this time. General Manager stated at the IMPA meeting he attended with Member Smith and Sandra Morgan, an option to meet the requirement is to send out a bill insert. Member Smith stated the bill insert could refer to a percent reduction instead of a calculated reduction. Sandra stated that she calculated this on her own bill which resulted in a \$3.30 savings. Chairman Taylor asked if there is a notes section on our bills. Sandra confirmed that there is however depending on how you read the bill we would need to include the dollar amount. Which is what staff is still working on a solution to achieve. Member Smith made a motion to approve Resolution No. 2022-02 approval of a schedule of rates and charges by the City of Lebanon municipal water utility. Secretary Urban seconded the motion. Motion carried.
  5. Electric Operations Manager Jeff Greeno requested the board approve Osmose perform the 2022 Wood pole inspections for Lebanon Utilities. Jeff stated that this project is to be done in steps per year until all poles in the system have been inspected. This year Lebanon Utilities budgeted \$45,000.00 for wood pole inspections which will cover about 700-1000 poles. Chairman Taylor asked if we would receive a grading scale for each of the poles to know which ones need attention. Jeff Greeno stated we will receive that report on Osmose 360 an interface that will show the condition of each pole. Member

Hudson asked how we will notify residents when the pole is in their backyards. Jeff stated that crews should knock on the door however most poles should be in the easements. Member Hudson moved to approve the 2022 pole testing to be done by Osrose with the not to exceed amount of \$45,000.00 and have General Manager Ed Basquill to sign all documents. Vice Chairman Stoner seconded the motion. Motion carried.

6. Electric Operations Manager Jeff Greeno asked the board to declare surplus property of the 2002 Brush Bandit Chipper Model 250. This is a piece of equipment that is no longer used. Vice Chairman Stoner asked how the chipper would be sold. Chairman Taylor asked if we have communicated with the City if they need this type of machine. Vice Chairman Stoner stated that they City has had it in the past however doesn't have a use for it now. Legal Counsel Jeff Jacob will work with Jeff Greeno to sell the chipper according to the Indiana Code 5-22-22 provisions. Vice Chairman Stoner made a motion to declare the 2002 Brush Bandit Chipper as surplus property and allow the electric department to sell the item in accordance with IC 5-22-22. Member Urban seconded the motion. Motion carried.
7. Vice Chairman Stoner made a motion to approve the claims dated April 14, 2022, in the amount of \$2,278,318.66 for claims and payroll and \$6,799,179.67 for transfers. Member Hudson seconded the motion. Motion carried.
8. Chairman Taylor asked for any other business that may be brought before the Board. Member Smith thanked General Manager Ed Basquill & CFO Sandra Morgan for inviting him to attend the IMPA Annual Meeting on April 1<sup>st</sup>. Member Smith stated at the meeting House Bill 10-02, status of IMPA and their plans for the future, along with a public power update from the CEO of the APPA were discussed. As well as an informal discussion on how to go carbon neutral and the challenges that face us today in doing that. Member Smith stated that by 2026 IMPA hopes to be 46% green power.
9. Chairman Taylor opened the floor for public comment. No comments were received.
10. The next Utility Board meeting will meet as scheduled on Wednesday, April 20, 2022, at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Hudson. Motion carried.

The meeting was adjourned at 5:27 P.M.

APPROVED THIS 20 DAY OF April 2022

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD