

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

May 4, 2022

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Jim Urban, Secretary
Aaron Smith, Member
Tim Hudson, Member
Bill Stoner, Member

Staff:

Ed Basquill, General Manager
Jeff Greeno, Electric Ops Manager
Sandra Morgan, CFO
Jeff Jacob, Legal Counsel
Ryan Ottinger, W & WW Ops Manager

Guests:

Joe Smit, ISC

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1. Chairman Neil Taylor called the May 4, 2022, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Vice Chairman Stoner made a motion to approve the April 20, 2022, minutes. Member Hudson seconded the motion. Motion carried.
 4. Ed Basquill informs the Board with A Better Way to Do Solar presentation.
 5. Ryan Ottinger, Water & Wastewater Operation manager asked the board to permission to proceed with the Request for Pricing (RFP) for a Sewer Interceptor Clean Out. This clean out feeds the north side of the city for the sewer collections system. Ryan stated that there is concern of debris in the line possibly up to 40%. This clean out also includes a temporary bypass so that service and flow could remain. Ryan stated that the goal of this project is to be done by the summer of this year. A flow monitor will be installed to be able to monitor the before and after flow. This will help us to collect data on how quickly debris collects. Member Smith stated that he has met with the crews, and they were on the same page and on board with this project. Member Hudson made a motion to approve proceeding with the Request for Proposals for the interceptor clean-out in the sewer collections system. Member Smith seconded the motion. Motion carried.
 6. Ed Basquill introduced Josh McKay, with our Engineering and Staking. Ed stated the last CIP for Electric was in 2020. Josh McKay requested the Board to approve to have IMPA Service Corp. to conduct a system wide Electric Capital Improvement Plan. Josh McKay showed the Board the areas that will be impacted the most with the incoming growth. Joe Smit with IMPA stated they will be looking at Lebanon Utilities existing capacity in the current substations. Secretary Urban made a motion to approve IMPA Service Corp. to conduct a Capital Improvement Plan for the Electric Department for the not to exceed amount of \$14,500.00 and to have General Manager Ed Basquill sign all documents. Vice Chairman seconded the motion. Motion carried.
 7. Vice Chairman Stoner made a motion to approve the claims dated May 4, 2022, in the amount of \$596,320.85 for claims and payroll and \$7,120,837.41 for transfers. Member Hudson seconded the motion. Motion carried.

8. Chairman Taylor asked for any other business that may be brought before the Board. Legal Counsel Jeff Jacob said that he was tasked with drafting an Memorandum of Understanding (MOU) between the Lebanon Utilities and the Lebanon Redevelopment Commission related to wastewater improvements in the Lebanon Business Park. Jeff stated that in the MOU it is stated Lebanon Utilities has requested 7.25 million to assist with those improvements, which is based on a 2021 Engineers Estimate which is attached to the MOU. Member Smith asked if the proposed MOU has been presented to the City Attorney. Jeff Jacob stated that he has sent it to the City Attorney and is waiting to hear back.
9. Chairman Taylor opened the floor for public comment. No comments were received.
10. The next Utility Board meeting will meet as scheduled on Wednesday, May 18, 2022, at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:36 P.M.

APPROVED THIS 18 DAY OF May 2022

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD