

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

June 22, 2022

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Jim Urban, Secretary (Absent)  
Aaron Smith, Member  
Tim Hudson, Member  
Bill Stoner, Member

Staff:

Ed Basquill, General Manager  
Jeff Greeno, Electric Ops Manager  
Ryan Ottinger, W & WW Ops Manager  
Jeff Jacob, Legal Counsel  
Danielle Bannourah, Exec. Assistant  
Sandra Morgan, CFO

Guests:

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1. Chairman Neil Taylor called the June 22, 2022, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Member Hudson made a motion to approve the June 6, 2022, minutes. Member Smith seconded the motion. Vice Chairman abstained due to absence. Motion carried.
  4. Jeff Greeno, Electric Operations Manager request to have A&T Mechanical install a new AC units at the West Substation. The West Substation is located on the Water and Wastewater Plant. Jeff explained last Thursday they went to check the substation and found that the AC units had stopped working. Even in a short period of time when temperatures are not regulated it can cause the breakers to open however there would be no solution to close them back to turn the power back on. A&T Mechanical has a standing contract with the Lebanon Utilities for multiple facilities. Ed Basquill, General Manager stated that they tried to get other quotes however were not responded to. This quote from A&T Mechanical is for the materials and the installation. The West Substation supplies power to the Wastewater Treatment Plant and about 900 customers. Member Hudson asked about the delivery time of the new units. Jeff Greeno stated the units are not specific and are kept in stock. A temporary solution for this was to purchased a temporary unit to keep the facility cool. Member Smith asked if this was an emergency situation. Jeff Greeno stated that this unit has had issues in the past since his employment at Lebanon Utilities and this substation provides for the Wastewater Treatment which is very important. Member Hudson suggested that there needs to be a plan in place for the replacement of the other substations when they age out. Member Hudson made a motion to approve the proposal from A&T Mechanical LLC to install the AC units at the West Substation for the not to exceed amount of \$22,890.00 and to have General Manager Ed Basquill sign all documents. Vice Chairman Stoner seconded the motion. Motion carried.
  5. Ed Basquill, General Manager presented Supply Chain Issues to the Lebanon Utilities Service Board.
  6. Ed Basquill, General Manager also presented a Capital Update Presentation to the Lebanon Utilities Service Board.
  7. Vice Chairman Stoner made a motion to approve the claims dated June 22, 2022, in the amount of \$2,395,929.93 for claims and payroll and \$6,319,903.64 for transfers. Member Hudson seconded the motion. Motion carried.

8. Chairman Taylor asked for any other business that may be brought before the Board. Member Smith wanted to special note of a positive development. City Ordinance 2017-03 did allow our City Council and Mayor to waive our Water & Wastewater Availability Fees under some circumstances. However our City Council & Mayor approved Ordinance 2022-15 on second reading on May 23 to repeal Ordinance 2017-03. Our City Council and Mayor no longer the authority to waive our Water and Wastewater Availability Fees. This means that developers will always pay their fair share to access our water and wastewater infrastructure without subsidy from the current rate payers. Member Smith would like to thank our City Council and Mayor for their rate payer friendly decision to repeal their authority our Water and Wastewater Availability Fees.
9. Chairman Taylor opened the floor for public comment. No comments were received.
10. The next Utility Board meeting will meet as scheduled on Wednesday, July 6, 2022, at 5:00pm. However some member may not be able to attend. Chairman Taylor asked to look at the future agenda to see if it would be possible to reschedule.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Hudson. Motion carried.

The meeting was adjourned at 5:45 P.M.

APPROVED THIS 20 DAY OF July 2022

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD