

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

July 20, 2022

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Jim Urban, Secretary
Aaron Smith, Member
Tim Hudson, Member (Zoom)
Bill Stoner, Member

Staff:

Ed Basquill, General Manager
Jeff Greeno, Electric Ops Manager
Ryan Ottinger, W & WW Ops Manager
Jeff Jacob, Legal Counsel
Danielle Bannourah, Exec. Assistant
Sandra Morgan, CFO

Guests:

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1. Chairman Neil Taylor called the July 20, 2022, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Member Smith made a motion to approve the June 22, 2022, minutes. Vice Chairman Stoner seconded the motion. Roll taken. Secretary Urban abstained due to absence. Motion carried.
 4. Sandra Morgan, Chief Financial Officer, presented the 2022 Funding of the Defined Benefit Plan. Sandra stated she met with the personnel committee to discuss. Vice Chairman Stoner made a motion to approve Lebanon Utilities to fund the plan at an annual contribution level of \$164,526.00 to be allocated appropriately between all utilities. Secretary Urban seconded the motion. Roll taken. Motion carried.
 5. Ryan Ottinger, Water & Wastewater Manager requested the board approve the Reese Park Lift Station & Gravity Sewer Improvements Guaranteed Savings Contract – Phase 1 – Change Order No. 1 – Fordice St. Sewer Improvements with Kokosing Industrial Inc. Ryan explained this change order is to repair a gravity fed sewer on Fordice St. between Grant and Park St. consisting of roughly 1,300 liner feet. Ryan stated this area's sewer is in serious disrepair. Ryan also explained a reason they decided to choose Kokosing is due to mobilization cost. Kokosing Industrial is already here working on another project. Ryan stated that Kokosing does a good job, communicating and coordinating with us. Member Smith said that on October 20, 2021, he had the pleasure of meeting with Cameron Kearney and Jacob Pearl at the Fordice St. job site, where they were using a camera traveling inside 800 feet of the sewer line to determine the condition of the sewer line. Aaron continued he can confirm by his visual observations that there are considerable inflow and infiltration problem due to misaligned pipe sections and tree root intrusion. Ryan stated they are hoping to eliminate majority of the SSO's (Sanitary Sewer Overflows). Member Smith made a motion to approve Reese Park Lift Station & Gravity Sewer Improvements GSC – Phase 1 – Change Order No. 1 – Fordice Sewer Improvements with Kokosing Industrial Inc. for the amount not to exceed \$599,585.00. Secretary Urban seconded the motion. Roll taken. Member Hudson abstained due to technical issues with zoom call causing him to miss part of the presentation. Motion carried.
 6. Ryan Ottinger, Water & Wastewater Manager asked the board to retro-actively approve purchasing hydrants. Due to supply chain issues with the first vendor chosen we were not able to receive the hydrants. Ryan explained that Lebanon Utilities tries to keep hydrants in stock in case of emergencies,

accidents, etc. Secretary Urban made a motion to retro-actively approve the fire hydrant purchase from EJP in an amount of \$21,415.32. Vice Chairman Stoner seconded the motion. Roll taken. Motion carried.

7. Vice Chairman Stoner made a motion to approve the claims dated July 6, 2022, in the amount of \$751,241.17 for claims and payroll and \$162,527.00 for transfers. Secretary Urban seconded the motion. Roll taken. Motion carried.
8. Vice Chairman Stoner made a motion to approve the claims dated July 20, 2022, in the amount of \$2,540,743.35 for claims and payroll and \$6,132,779.89 for transfers. Secretary Urban seconded the motion. Roll taken. Motion carried.
9. Chairman Taylor asked for any other business that may be brought before the Board. Member Smith wanted to make a report as the boards Wastewater liaison. To help control inflow and infiltration into our sanitary sewer system each we budget a significant amount of money to an ongoing project to reline and rehab some of our older sewer lines and manholes. At member Smith's request Ryan Ottinger asked our wastewater collections crew, consisting of Cameron Kearney, Jacob Pearl and Cory Rowland to make arrangements for him to visit a job site. Today he visited a jobsite on Barry Dr in the Chadwick neighborhood. Member Smith stated the purpose of this visit was to conduct a camera survey inside one of our 12-inch sewer lines that had been relined the longest, to determine how well the rehab project was holding up. The sewer line that was chosen not only serves the Chadwick neighborhood but also receives significant flow from Auburn Meadows. Member Smith observed the images on a screen inside the camera truck as the camera traveled through 395 feet of the sewer line. This sewer line was relined in 2006 as part of the rehab project for a total of 3,500 feet of sewer line and 36 manholes. Member Smith said he is pleased to report that all the lining was intact, all the pipe joints were smooth, and the observed lateral connections were in good shape. There was some root growth observed at a lateral connection, but this growth was on the lateral side and not through our sewer line. Member Smith said he has concluded that the money we spend rehabbing our sanitary sewer system is money well spent because the sewer lining holds up very well over a period of many years. This conclusion is also supported by the observation made by our boots on the ground wastewater collections crew. In closing as in the case with all our employees who he has observed our wastewater collections crew are very professional and ably epitomize our "Neighbors serving Neighbors" ethos.
10. Chairman Taylor opened the floor for public comment. No comments were received.
10. The next Utility Board meeting will meet as scheduled on Wednesday, August 3, 2022, at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Urban. The motion was seconded by Vice Chairman Stoner. Motion carried.

The meeting was adjourned at 5:32 P.M.

APPROVED THIS 3 DAY OF August 2022

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD