

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

November 30, 2022,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman

Aaron Smith, Member (Absent)

Tim Hudson, Secretary

Bill Stoner, Vice Chairman

Anne Patterson, Member

Staff:

Ed Basquill, General Manager

Jeff Greeno, Electric Ops Manager

Ryan Ottinger, W & WW Ops Manager

Jeff Jacob, Legal Counsel

Danielle Bannourah, Exec. Assistant

Guests:

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1. Chairman Neil Taylor called the November 30, 2022, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor opened the floor for public comment. No comments were received.
 4. Vice Chairman Stoner made a motion to approve the amended November 9, 2022, minutes. Secretary Hudson seconded the motion. Motion carried.
 5. Water & Wastewater Operations Manager Ryan Ottinger asked for approval of the 2023 Water & Wastewater GIS Assistance with Butler Fairman & Seufert. This will help Lebanon Utilities maintain our GIS system. Secretary Hudson made a motion to approve the 2023 Water & Wastewater GIS assistance provided by Butler Fairman & Seufert in an amount not to exceed \$10,000.00. Vice Chairman Stoner seconded the motion. Motion carried.
 6. Water & Wastewater Operations Manager Ryan Ottinger presented the agreement with Butler Fairman & Seufert for the 2023 On-Call Water & Wastewater Project Management Assistance. Ryan said that John Lightner will act as the BF&S Project Manager. BF&S would attend meetings and assist with project planning. Vice Chairman Stoner made a motion to approve the 2023 On-Call Water & Wastewater Project Management Assistance with Butler Fairman & Seufert in an amount not to exceed \$50,000.00. Member Patterson seconded the motion. Motion carried.
 7. Water & Wastewater Operations Manager Ryan Ottinger asked the board to approve the agreement with Butler Fairman & Seufert for assistance at Technical Advisory Committee (TAC) meetings and development plan review for 2023. BF&S will review any new plans for developments or buildings. Member Stoner asked if these are the same rates as last year. Ryan confirmed it is the same as last year and the agreement is an as needed bases. Vice Chairman Stoner made a motion to approve the 2023 TAC Meeting & Plan Review Assistance with Butler Fairman & Seufert in an amount not to exceed \$40,000.00. Secretary Hudson seconded the motion. Motion carried.
 8. Water & Wastewater Operations Manager Ryan Ottinger asked the board to approve the agreement with Butler Fairman & Seufert for 2023 On-Call Water/Wastewater Construction Inspection Assistance provided by BF&S. Ryan explained that John Lightner will act as the BF&S project manager for this assignment. Vice Chairman Stoner made a motion to approve the 2023 On-Call Water & Wastewater

Construction Inspection Assistance with Butler Fairman & Seufert in an amount not to exceed \$65,000.00. Secretary Hudson seconded the motion. Motion carried

9. Secretary Hudson made a motion to approve the claims dated November 23, 2022, in the amount of \$2,510,835.08 for claims and payroll and \$6,964,741.49 for transfers. Vice Chairman Stoner seconded the motion. Motion carried.
10. Vice Chairman Stoner made a motion to approve the claims dated November 30, 2022, in the amount of \$282,696.24 for claims and payroll and \$0.00 for transfers. Member Patterson seconded the motion. Motion carried.
11. Chairman Taylor asked for any other business that may be brought before the Board. Ed Basquill thanked staff for their work on the 2023 Budget and the Board members for the Budget review.
12. Chairman Taylor opened the floor for public comment. No comments were received.
10. The next Utility Board meeting will meet as scheduled on Wednesday December 14, 2022, at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Hudson. The motion was seconded by Member Patterson. Motion carried.

The meeting was adjourned at 5:22 P.M.

APPROVED THIS 14 DAY OF December 2022

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD