

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

October 9, 2024

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman  
Tim Hudson, Secretary  
Aaron Smith, Member  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Jeff Greeno, Electric Ops Manager  
Ryan Ottinger, W & WW Ops Manager  
Sandra Morgan, CFO  
Danielle Butts, Executive Assistant

Guests:

John Brand, BF&S  
John Lightner, BF&S  
Amy Harvell, Wessler

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1. Chairman Taylor called the October 9, 2024, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment. No comments received.
  4. Vice Chairman Stoner made a motion to approve the September 18, 2024, minutes. Member Patterson seconded the motion. Motion carried.
  5. Sandra Morgan, Chief Financial Officer, asked the Board to approve the new Acumatica account numbers. Member Patterson made a motion to approve the new Acumatica account numbers and descriptions that will be used to code all Lebanon Utilities transactions. Vice Chairman Stoner seconded the motion. Motion carried.
  6. General Manager, Ed Basquill requested the Board approve the Electric Apprenticeship & Safety Program. Secretary Hudson made a motion to approve management to make the change from the IMEA Electric Apprenticeship Program to the IMPA/TVPPA Electric Apprenticeship Program & Safety Program. Vice Chairman seconded the motion. Motion carried.
  7. Ryan Ottinger, Water & Wastewater Operations Manager asked the Board to approve Grant St. Water & Wastewater Improvements. Vice Chairman Stoner made a motion to approve the Butler Fairman & Seufert agreement for design work for water & wastewater improvements for the Grant St. INDOT road project. Member Patterson seconded the motion. Motion carried.
  8. Ryan Ottinger, Water & Wastewater Operations Manager requested the Board approve the Wastewater Treatment Plant Expansion Amendment. Member Smith made a motion to approve the Wessler Engineering Amendment No. 1 for \$85,000.00 for the Wastewater Treatment Plant Expansion for a total not to exceed \$133,500.00. Secretary Hudson seconded the motion. Motion carried.
  9. Ryan Ottinger, Water & Wastewater Operations Manager, asked the Board to approve the 120Water Renewal. Vice Chairman Stoner made a motion to approve the invoice and letter mailing form 120Water in an amount not to exceed \$26,781.98. Member Patterson seconded the motion. Motion carried. Motion carried.
  10. Ryan Ottinger, Water & Wastewater Operations Manager, requested the Board approve BF&S Wastewater Collections LEAP PER. Member Smith made a motion to approve that Butler Fairman & Seufert prepare a Preliminary Engineering Report for LEAP Wastewater Collections for a not to exceed amount of \$34,600.00. Secretary Hudson seconded the motion. Motion carried.

11. Ryan Ottinger, Water & Wastewater Operations Manager, asked the Board to approve the Wastewater Treatment Plant Water Process Line. Member Patterson made a motion to approve the Butler Fairman & Seufert Agreement for the Wastewater Treatment Plant Process Water Project for \$112,100.00. Vice Chairman Stoner seconded the motion. Motion carried.
12. Legal Counsel, Jeff Jacob read Resolution 2024-09. Secretary Hudson made a motion to approve Resolution No. 2024-09 Recommending Amendment to the General Terms & Conditions of Electric Service. Member Patterson seconded the motion. Motion carried.
13. Legal Counsel, Jeff Jacob requested the Board to approve the Land Acquisition. Vice Chairman Stoner made a motion to approve and extend the easement acquisition of property on CR 300 N. for the Transmission Line Project. Secretary Hudson seconded the motion. Motion carried.
14. Vice Chairman Hudson made a motion to approve the claims/payroll/transfers dated October 9, 2024, in the amount of \$4,577,615.51 for claims and payroll and \$8,873,850.14 for transfers. Member Patterson seconded the motion. Motion carried.
15. Chairman Taylor asked for any other business that may be brought before the Board.
16. Chairman Taylor opened the floor for public comment. No public comment received.
17. The next Utility Board meeting will meet as scheduled on Wednesday October 23, 2024, at 5:00pm.
18. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Patterson. Motion carried.

The meeting was adjourned at 5:59 P.M.

APPROVED THIS 23th day OF October 2024

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD