

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

April 23, 2025,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman  
Tim Hudson, Secretary  
Aaron Smith, Member  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Sandra Morgan, CFO  
Jeff Greeno, Electric Ops. Manager  
Ryan Ottinger, W & WW Ops. Manager  
Spencer Portish, W&WW Project Manager  
Danielle Butts, Executive Assistant  
Josh Hale, Electric Supervisor

Guests:

John Lightner, BF&S

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1. Chairman Taylor called the April 23, 2025, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment. No comment received.
  4. Member Patterson made a motion to approve April 9, 2025, minutes. Secretary Hudson seconded the motion. Motion carried.
  5. Secretary Hudson made a motion to approve April 14, 2025, minutes. Member Patterson seconded the motion. Motion carried.
  6. Sandra Morgan, Chief Financial Officer, informed the Board of the 2024 Financial review.
  7. Ed Basquill, General Manager requested the Board approve the renewal of the Office Security Guard. Vice Chairman Stoner made a motion to approve the 3-year renewal agreement with Security Engineers to provide security for the Municipal Building. Member Patterson seconded the motion. Motion carried.
  8. Josh Hale, Electric Supervisor asked the Board to approve the Angilee Gardens electric conduit & equipment installation. Member Patterson made a motion to approve Berry It install the electric conduit and equipment for Angilee Gardens Phase 1A for the not to exceed amount of \$43,248.00 and have General Manager Ed Basquill sign all documents. Vice Chairman Stoner seconded the motion. Motion carried.
  9. Josh Hale, Electric Supervisor requested the Board to approve Chadwick electric conduit & equipment installation change order. Secretary Hudson made a motion to approve the change order in the amount of \$4,665.85 for the Chadwick Conduit & Equipment Installation project in accordance with IC 36-1-4-16 and have General Manager Ed Basquill sign all documents. Member Patterson seconded the motion. Motion carried.
  10. Ryan Ottinger, Water & Wastewater Operations Manager asked the Board to approve the Abner Longley Water Storage Tank – HACH Lease Program. Vice Chairman Stoner made a motion to

approve Hach Leasing Program for the Abner Longley Water Storage Facility for an amount not to exceed \$15,431.67. Secretary Hudson seconded the motion. Motion carried.

11. Spencer Portish, Water & Wastewater Project Manager requested the Board to approve the Water Treatment Plant Truck Replacement. Secretary Hudson made a motion to approve the purchase of a Ford F350 chassis from Tom Wood Ford (\$61,210) and permission to trade in Truck 34 (\$10,000) for a not to exceed the amount of \$51,210.00. Vice Chairman Stoner seconded the motion. Motion carried.
12. Ryan Ottinger, Water & Wastewater Operations Manager, asked the Board to approve the 2024 Water & Wastewater GIS Updates Extension. Secretary Hudson made a motion to approve extending the BF&S 2024 Water & Wastewater GIS Updates through 2025, this extension will not increase the approved amount but will allow for updates to continue until the project is completed. Member Patterson seconded the motion. Motion carried.
13. Member Patterson made a motion to approve the claims/payroll/transfers dated April 23, 2025, in the amount of \$1,202,404.52 for claims and payroll and \$616,026.25 for transfers. Vice Chairman Stoner seconded the motion. Motion carried.
14. Chairman Taylor opened the floor for public comment. No public comment received.
15. The next Utility Board meeting will meet as scheduled on Wednesday May 7, 2025, at 5:00pm.
16. Hearing of no further business to be brought before the Board, a motion was made to adjourn the meeting by Secretary Hudson. The motion was seconded by Member Patterson. Motion carried.

The meeting adjourned at 5:53 P.M.

APPROVED THIS 7th day OF May 2025

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD