

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

June 18, 2025,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman (Absent)  
Bill Stoner, Vice Chairman (Absent)  
Tim Hudson, Secretary  
Aaron Smith, Member  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Sandra Morgan, CFO  
Jeff Greeno, Electric Ops. Manager  
Ryan Ottinger, W & WW Ops. Manager  
Spencer Portish, W & WW Ops. Manager

Guests:

Bob Holden, Wessler

- 
1. Secretary Hudson called the June 18, 2025, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment. No comment received.
  4. Member Patterson made a motion to table June 4, 2025, minutes. Member Smith seconded the motion. Motion carried.
  5. Spencer Portish, Water & Wastewater Projects Manager presented Vehicle 13 Surplus Declaration. Member Patterson made a motion to approve declaring Vehicle #13, a 2002 Ford F-650 Dump Truck as surplus according to IC 5-22-22. Member Smith seconded the motion. Motion carried.
  6. Spencer Portish, Water & Wastewater Projects Manager presented Vehicle 18 Surplus Declaration. Member Patterson made a motion to approve declaring Vehicle #18, a 2002 GMC 6500 Dump Truck as surplus according to IC 5-22-22. Member Smith seconded the motion. Motion carried.
  7. Spencer Portish, Water & Wastewater Projects Manager requested the Board approve the purchase of a Water distribution Dump Truck. Member Patterson made a motion to approve the purchase of the Freightliner M2 106 Plus Dump Truck from Stoops Freightliner for an amount not to exceed \$144,473.00. Member Smith seconded the motion. Motion carried.
  8. Spencer Portish, Water & Wastewater Projects Manager requested the Board approve the purchase of a Wastewater Collections Dump Truck. Member Patterson made a motion to approve the purchase of the Freightliner M2 106 Plus Dump Truck from Stoops Freightliner for an amount not to exceed \$144,473.00. Member Smith seconded the motion. Motion carried.
  9. Ryan Ottinger, Water & Wastewater Operations Manager requested the Board approve the Wessler WWTP Expansion Amendment No. 3. Member Smith made a motion to approve Wessler Engineering to perform the services outlined in the WWTP Expansion Amendment No. 3 for an amount not to exceed \$3,180,671.00. Member Patterson seconded the motion. Motion carried. Member Smith made a motion to approve Section F of the Wessler Engineering Amendment No. 3 for a not to exceed amount \$760,000.00. Member Patterson seconded the motion. Motion carried.

10. Spencer Portish, Water & Wastewater Projects Manager requested the Board approve the Water Supply & Wastewater Reassessment Agreements. Member Patterson made a motion to approve the Water Supply & Wastewater Capacity Reassessment Agreements for the following projects or owners: Angilee Gardens Section 2; Spring Creek & 2311 Travis Drive. Member Smith seconded the motion. Motion carried.
11. Ryan Ottinger, Water & Wastewater Operations Manager, requested the Board approve Sugar Creek Well #3 Repair. Member Patterson made a motion to approve Ortman Drilling to perform the work outlined in the Sugar Creek Well #3 Quote for an amount not to exceed \$22,863.00. Member Smith seconded the motion. Motion carried.
12. Jeff Greeno, Electric Operations Manager, asked the Board to approve Angilee Gardens Section 1C Electric Conduit & Equipment. Member Patterson made a motion to approve Berry It install the electric conduit and equipment for Angilee Gardens Phase 1C completing all of section 1 for the not to exceed amount of \$52,948.00 and have General Manager Ed Basquill sign all documents. Member Smith seconded the motion. Motion carried.
13. Jeff Greeno, Electric Operations Manager, asked the Board to approve permission to advertise electric line maintenance & emergency restoration services. Member Patterson made a motion to approve the request to advertise for the Electric Line Maintenance & Emergency Restoration Services. Member Smith seconded the motion. Motion carried.
14. Ed Basquill, General Manager, requested the Board to table the Website Redesign item. Member Patterson made a motion to table the website redesign item. Member Smith seconded the motion. Motion carried.
15. Member Patterson made a motion to approve the claims/payroll/transfers dated June 18, 2025, in the amount of \$2,646,436.86 for claims and payroll and \$0 for transfers. MEMBER Smith seconded the motion. Motion carried.
16. Secretary Hudson opened the floor for public comment. Jeff Greeno gave a shout out to his staff and crew for their work to assist the Parks Department with a rescue, as well as their work to restore a power outage caused by a storm.
17. The next Utility Board meeting will meet as scheduled on Wednesday July 9, 2025, at 5:00pm.
18. Hearing no further business to be brought before the Board, a motion was made to adjourn the meeting by Member Smith. The motion was seconded by Member Patterson. Motion carried.

The meeting adjourned at 5:42 PM

APPROVED THIS 9th day OF July 2025

---

CHAIRMAN OF THE BOARD

ATTEST:

---

SECRETARY OF THE BOARD