

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

August 13, 2025,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman  
Tim Hudson, Secretary  
Aaron Smith, Member  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Sandra Morgan, CFO  
Jeff Greeno, Electric Ops. Manager  
Ryan Ottinger, W & WW Ops. Manager  
Danielle Bannourah, Exec Assistant  
Spencer Portish, W & WW Ops. Manager

Guests:

John Petelik, Spectra

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1. Chairman Taylor called the August 13, 2025, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment. No comment received.
  4. Secretary Hudson made a motion to approve July 23, 2025, minutes. Member Patterson seconded the motion. Motion carried.
  5. Rick Hale, Facilities Manager, asked the Board to approve the garden bed landscaping change order. Secretary Hudson made a motion to approve the change order in the amount of \$6,475.00 for the Garden Beds Landscaping with John Lasley Outdoor Solutions, making the overall not to exceed \$33,925.00. Vice Chairman Stoner seconded the motion. Motion carried.
  6. Ed Basquill, General Manager requested the Board approve the renewal of the ISC On-Site Engineering Services. Vice Chairman Stoner made a motion to approve the renewal agreement for On-Site Engineering Services with IMPA Service Corp for a not to exceed \$148,400.00. Member Patterson seconded the motion. Motion carried.
  7. Jeff Jacob, Legal Counsel read Resolution 2025-11. Vice Chairman Stoner made a motion to approve Resolution 2025-11 Recommending the Amendment of Ordinance No. 2022-21 and the Availability Criteria Under the Small General Power Electric Rate Schedule and Amending the General Terms and Conditions for Electric Service. Secretary Hudson seconded the motion. Motion carried.
  8. Jeff Jacob, Legal Counsel read Resolution 2025-12. Vice Chairman Stoner made a motion to approve Resolution 2025-12 Approving GMP Report No. 1 for the Wastewater Treatment Plant Expansion Phases 1 & 2. Member Patterson seconded the motion. Motion carried.
  9. Spencer Portish, Water & Wastewater Projects Manager requested the Board approve the Reassessment Agreement for Spectra Lebanon PropCo. LLC for the Paddock Place Development. Secretary Hudson made a motion to approve the Water Supply and Wastewater Capacity Reassessment Agreement with Spectra Lebanon PropCo, LLC for the Paddock Place project contingent upon the utility Board and City Council approval of the Pre-Allocation Agreement also for the Paddock Place Project. Vice Chairman Stoner seconded the motion. Motion carried.

10. Jeff Jacob, Legal Counsel asked the Board to approve the Reassessment Agreement – New Cold LLC & OM South-Lebanon Wing, Inc Company dba WingStop. Secretary Hudson made a motion to approve the Project NewCold, Phase 2 Water Supply and Wastewater Capacity Reassessment Agreement with NewCold, LLC. and the Water Supply and Wastewater Capacity Reassessment Agreement for OM South-Lebanon Wings, Inc company dba WingStop. Member Patterson seconded the motion. Motion carried.
11. Spencer Portish, Water & Wastewater Project Manager requested the Board approve the Cummins Planned Equipment Maintenance Proposal. Vice Chairman Stoner made a motion to approve the Cummins 5-year Planned Maintenance Agreement for an amount not to exceed \$51,342.03. Member Patterson seconded the motion. Motion carried.
12. Member Patterson made a motion to approve the claims/payroll/transfers dated August 6, 2025, in the amount of \$3,207,388.28 for claims and payroll and \$99,770.00 for transfers. Member Smith seconded the motion. Motion carried.
13. Member Patterson made a motion to approve the claims/payroll/transfers dated August 13, 2025, in the amount of \$384,156.52 for claims and payroll and \$0 for transfers. Member Smith seconded the motion. Motion carried.
14. Chairman Taylor opened the floor for public comment. Matt Wilson with Boone Co. Partnership explained the ReadUp Program. He encouraged anyone that would like to join or become a Mentor to let him know. The program begins the week of September 15<sup>th</sup>.  
Ryan Ottinger, Water & Wastewater Operations Manager reminded the public that staff will be at the Farmers Market in downtown Lebanon with a booth for the FROG Program, which is FATS, RAGS, OIL & GREASE Program.
15. The next Utility Board meeting will meet as scheduled on Wednesday August 20, 2025, at 5:00pm.
16. Hearing no further business to be brought before the Board, a motion was made to adjourn the meeting by Member Patterson. The motion was seconded by Member Smith. Motion carried.

The meeting adjourned at 5:38 PM

APPROVED THIS 20th day OF AUGUST 2025

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD