

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

December 3, 2025

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman (Absent)  
Tim Hudson, Secretary (Absent)  
Aaron Smith, Member  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Sandra Morgan, CFO  
Jeff Greeno, Electric Ops. Manager  
Ryan Ottinger, W & WW Manager (Absent)  
Danielle Bannourah, Exec Assistant

Guests:

John Lightner, BF&S  
Scott Miller, Bakertilly  
Bob Holden, Wessler

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1. Chairman Taylor called the December 3, 2025, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment.
  4. Member Patterson made a motion to approve November 5, 2025, minutes. Member Smith seconded the motion. Motion carried.
  5. Sandra Morgan, Chief Financial Officer, presented the Fuel Adjustment. Member Patterson made a motion to approve the 2026 1<sup>st</sup> quarter fuel adjustment tracker with an effective date of January, February and March of 2026. Member Smith seconded the motion. Motion carried.
  6. Sandra Morgan, Chief Financial Officer, informed the Board on 2026 City Salaries portions from the Utilities.
  7. Chairman Taylor asked for a motion to table the Amended & Restated Memorandum of Understanding Hickory Junction Water Supply & Wastewater Capacity Pre-Allocation Reservation Agreement. Member Patterson made a motion to table the Amended & Restated Memorandum of Understanding Hickory Junction Water Supply & Wastewater Capacity Pre-Allocation Reservation Agreement. Member Smith seconded the motion. Motion carried.
  8. Tony Greene, Wastewater Treatment Supervisor requested the Board approve Wastewater Treatment Van Purchase. Member Patterson made a motion to approve the purchase of the 2025 Mercedes-Benz Sprinter 2500 from Mercedes-Benz of Indianapolis. For the amount not to exceed \$68,273.80. Member Smith seconded the motion. Motion carried.
  9. Tony Greene, Wastewater Treatment Supervisor requested the Board approve Wastewater Treatment Side by Side Purchase. Member Patterson made a motion to approve the purchase of the Polaris RANGER Crew XD 1500 from Polaris Government sales for an amount not to exceed \$49,308.00. Member Smith seconded the motion. Motion carried.
  10. Ed Basquill, General Manager and John Lightner, BF&S asked the Board to approve the BF&S Design Agreement for Wholesale Water Supply Program Phase 2 & Permission to Advertise. Member Smith

made a motion to approve Butler Fairman & Seufert Engineering Services Agreement for the Wholesale Water Supply – Phase 2 – Design and Procurement for an amount not to exceed \$2,770,000.00 & approves permission to advertise RFP Wholesale Water Supply Program Phase 2. Member Patterson seconded the motion. Motion carried.

11. Jeff Jacob, Legal Counsel read Resolution 2025-20. Member Patterson made a motion to approve to approve Resolution 2025-20 Approving GMP Report No. 2 For The Wastewater Treatment Plant Expansion Phases 1 And 2 with an edit of typo to GMP Page 5 Exhibit A to reflect “GMP #2). Member Smith seconded the motion. Motion carried.
12. Ed Basquill, General Manager and John Lightner, BF&S asked the Board to approve Right-of-Way Engineering & Services for Wholesale Water Supply Program Phase 2. Member Patterson made a motion to approve the BF&S Engineering Services Agreement for he Wholesale Water Supply – Phase 2 – Land Acquisition Assistance for an amount not to exceed \$413,450.00. Member Smith seconded the motion. Motion carried.
13. Member Patterson made a motion to approve the claims/payroll/transfers dated November 19, 2025, in the amount of \$1,687,920.43 for claims and payroll and \$0 for transfers. Member Smith seconded the motion. Motion carried.
14. Member Patterson made a motion to approve the claims/payroll/transfers dated December 3, 2025, in the amount of \$6,203,341.85 for claims and payroll and \$8,525,344.12 for transfers. Member Smith seconded the motion. Motion carried.
15. Chairman Taylor asked for any other business to be brought before the Board. No other business received.
16. Chairman Taylor opened the floor for public comment.
17. The next Utility Board meeting will meet as scheduled on Wednesday December 3, 2025, at 5:00pm.
18. Hearing no further business to be brought before the Board, a motion was made to adjourn the meeting by Member Patterson. The motion was seconded by Member Smith. Motion carried.

The meeting adjourned at 5:32 PM

APPROVED THIS 17th day OF DECEMBER 2025

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD