LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

August 5, 2026 Council Chambers 5:00 P.M.

Board:	Staff:	Staff & Guests:
Tim Hudson, Chairman	Ed Basquill, General Manager	John Lightner, BF&S
Anne Patterson, Vice Chairman	Jeff Jacob, Legal Counsel	
Bill Stoner, Secretary	Sandra Morgan, CFO	
Aaron Smith, Member	Danielle Bannourah, Exec Assistant	
Allen Milburn, Member	David Bailey, Acting Electric Ops. Manager	
	Sam Messenger, Electric Project Manager	
	Ryan Ottinger, W & WW Ops Manager	
	Spencer Portish, W & WW Project Manager	

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1. Chairman Hudson called the August 5, 2026, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.

2. Pledge of Allegiance to the American Flag was observed.

3. Secretary Stoner made a motion to approve the amended, July 21, 2026, minutes. Member Smith seconded the motion. Motion carried.

4. Ryan Ottinger, Water & Wastewater Operations Manager & John Lightner, BF&S opened and read the bid submissions. Crackers Demo bid was submitted for $38,195.00. Ray's Demolition bid was submitted for $29,500.00.

5. Sandra Morgan, Chief Financial Officer presented the Cost of Service Rate Study Amendment No. 1. Vice Chairman Patterson made a motion to approve Amendment No. 1 to the Cost of Service Rate Study with Baker Tilly Advisory Group in the amount of $30,000.00, bringing the overall not to exceed too $180,000.00. Secretary Stoner seconded the motion. Motion carried.

6. Seth Byrd, iLines Operations & IT Manager requested the Board approve the Fiber Build Out Project. Secretary Stoner made a motion to approve JDH Contracting Inc for the Fiber Build-Out project with a not to exceed of $18,888.00. Vice Chairman Patterson seconded the motion. Motion carried.

7. Secretary Stoner made a motion to table the IT Infrastructure Modernization & Platform Migration. Vice Chairman Patterson seconded the motion. Motion carried.

8. Ryan Ottinger presented the WWTP Expansion Phase 1 & 2. Jeff Jacob, Legal Counsel read the Resolution. Secretary Stoner made a motion to approve Resolution 2026-09 Approving Bowen Engineering Corporation's GMP Report No. 3 for the Wastewater Treatment Plant Expansion Phases 1 And 2. Vice Chairman Patterson seconded the motion. Motion carried.

9. Sam Messenger, Electric Project Manager asked the Board to reject the bids submitted for the South Substation Equipment. Member Milburn made a motion to approve the rejection of all bids received for

the transformers and 69kV switches associated with the proposed South Substation project. Secretary Stoner seconded the motion. Motion carried.

10. Sam Messenger, Electric Project Manager requested the Board to approve the Southeast Electrical Substation BOT Program Management. Secretary Stoner made a motion to approve the Southeast Electrical Substation BOT Program Management with Butler Fairman & Seufert in amount not to exceed $20,300.00. Vice Chairman Patterson seconded the motion. Motion carried.

11. Secretary Stoner made a motion to table the I65 & Mt. Zion Overhead Conversion INDOT Permitting Assistance. Vice Chairman Patterson seconded the motion. Motion carried.

12. Spencer Portish, Water & Wastewater Project Manager asked the Board to approve the On Call Water & Wastewater Construction Inspection Supplemental No. 1. Vice Chairman Patterson made a motion to approve the 2026 On-Call Water & Wastewater Construction Inspection Supplemental Agreement No. 1 with Butler Fairman & Seufert in the amount of $80,000.00, bringing the overall not to exceed too $180,000.00. Secretary Stoner seconded the motion. Motion carried.

13. Spencer Portish, Water & Wastewater Project Manager asked the Board to approve the 2026 City Standards Update. Vice Chairman Patterson made a motion to approve the 2026 Lebanon City Standards Update with Butler Fairman & Seufert in the amount not to exceed $28,000.00. Secretary Stoner seconded the motion. Motion carried.

14. Member Smith made a motion to approve the Utility Board's slate of officers as follows Chairman Tim Hudson, Vice Chairman Anne Patterson & Secretary Bill Stoner. Vice Chairman Patterson seconded the motion. Motion carried. Member Smith made a motion to appoint the following as Utility Department Liaison's, Electric Utility Bill Stoner, Wastewater Utility Aaron Smith, Water Utility Anne Patterson, iLines Allen Milburn and Administration Tim Hudson. Vice Chairman Patterson seconded the motion. Motion carried. Member Smith made a motion to approve the Utility Board's committee members as follows Personnel Committee Tim Hudson & Bill Stoner & Finance Committee Anne Patterson & Aaron Smith. Member Milburn seconded the motion. Motion carried.

15. Secretary Stoner made a motion to approve the claims/payroll/transfers dated August 5, 2026, in the amount of $9,700,864.71 for claims and payroll and $7,607,419.30 for transfers. Vice Chairman Patterson seconded the motion. Motion carried.

16. Chairman Hudson asked for any other business to be brought before the Board. No other business received.

17. Chairman Hudson opened the floor for public comment. Member Smith stated that on July 24th he met with Bobbie William at the Grant Street Project. Cory Rowland & Cody Edwards were also on the project. The City of Lebanon has an INDOT grant to improve the road condition on Grant Street between Washington St. & Indianapolis Avenue. Lebanon Utilities is taking the opportunity to upgrade the water line under this section of Grant Street to a 16-inch water main. A section of the new 16-inch water main was successfully pressure tested for leaks just prior to my visit. Eventually, chlorine will be inserted into the water main for bacteria sampling. At the time of Aaron's visit, he said he observed the contractor on the job using a trench box in an 11-foot deep excavation to install the new water main. He stated that Bobbie Williams emphasized to him that on-site observations by Lebanon Utilities personnel are important to identify installation improvements that might not to included on blueprints. Also the knowledge gained from the on-site observations might be helpful in the future blueprints and as-built drawings do not always accurately indicate what is actually underground the institutional knowledge of all our employees is an important Lebanon Utilities asset. The City's full-time inspection on this job is Michael Traeer with Crossroads Engineering. He stated that it was obvious during his visit that our Lebanon Utilities employees have a really good working relationship with this inspector. In fact the inspector commented on how all our employees seem to be particularly knowledgeable that they all

could provide needed information instead of just relying on a supervisor. Member Smith said he feels like his job site visit again confirmed the strengths exhibited by all our employees. That they have an invaluable combination of physical stamina and specialized knowledge. Out employees are uniquely qualified and motivated by our ethos of neighbors serving neighbors.

18. The next Utility Board meeting will meet as scheduled on Wednesday August 19, 2026, at 5:00pm.

19. Hearing no further business to be brought before the Board, a motion was made to adjourn the meeting by Vice Chairman Patterson. The motion was seconded by Secretary Stoner. Motion carried.

The meeting adjourned at 5:33PM

APPROVED THIS 19th day OF August 2026

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD