

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

October 18, 2017

Council Chambers

5:00 P.M.

Board:

Gary Ladd, Chairman
Neil Taylor, Vice Chair
Jim Urban, Absent
Dan Lamar, Member
Bill Stoner, Member

Staff:

Josh Spencer

Trace Bowles, Acting GM
Jeff Jacob, Legal Counsel

Guests:

1. Chairman Gary Ladd called the October 18, 2017 meeting of the Lebanon Utility Service Board to order at 5:05 P.M. Secretary Jim Urban was not in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Ladd stated that a working session was held at 4:30 P.M., this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.

3. Chairman Ladd requested comments or changes to the October 4, 2017 minutes. Vice Chairman Neil Taylor made a motion to accept the minutes as written. Member Bill Stoner seconded the motion. Motion carried.

4. Water Wastewater Project Manager Josh Spencer asked the Board to approve an Agreement with Crosby Construction for the Chicago Street Wet Well Project in the amount of \$220,400.00. Butler, Fairman & Seufert provided the documentation for this project to Crosby Construction. Member Dan Lamar made a motion to approve the Service Agreement with Crosby Construction in the not to exceed amount of \$220,400, and the Notice to Proceed, and authorize the General Manager to sign all related documents. Vice Chairman Taylor seconded the motion. Motion carried.

Upon review of the roofing material quoted, a more cost effective and equally durable material was found to be available. Butler, Fairman & Seufert reviewed this in detail and are recommending this product. Therefore, Crosby Construction is requesting acceptance of a Change Order at a cost savings of \$63,500 to the project. Member Lamar made a motion to approve the Cost Savings Change Order from Crosby Construction in the amount of \$63,500, bringing the contract amount to \$156,900. Member Stoner seconded the motion. Motion carried.

5. Project Manager Josh Spencer asked the Board to approve a Project Manual and to obtain contractor bids for repairs in emergency situations to our Utilities. Obtaining on-call emergency repair bids will allow staff to better respond to emergency situations when they develop and shorten the length of disruptions in services. Member Lamar made a motion to approve the Emergency Repair Program Manual and to allow the Utilities to receive bids for emergency repairs. Vice Chairman Taylor seconded the motion. Motion carried.

6. Acting General Manager Trace Bowles asked the Board to table Agenda Item #6, Surplus Electric Department Equipment. Vice Chairman Taylor made a motion to table Agenda Item #6. Seconded by Member Stoner. Motion carried.
7. Member Stoner made a motion to approve the claims dated October 18, 2017 for \$2,169,614.45. Vice Chairman Taylor seconded the motion. Motion carried.
8. Chairman Ladd asked for any other business that may be brought before the Board. Acting General Manager Trace Bowles reported to the Board and the viewing public the status of our Automated Meter Reading (AMR) system and our transition to an Automatic Meter Infrastructure (AMI). Manager Bowles also reported Laurie Gross, our Key Accounts Manager has been asked to co-present at the National APPA Customer Connections Conference in Sacramento, California.
9. Chairman Ladd opened the floor for public comment.
10. The next Utility Board meeting is planned for November 15, 2017 at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Stoner. The motion was seconded by Vice Chairman Taylor. Motion carried

The meeting was adjourned at 5:25pm.

APPROVED THIS 15^h DAY OF November, 2017

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD