

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

April 4, 2018

Council Chambers

5:00 P.M.

Board:

Gary Ladd, Chairman

Neil Taylor, Absent

Jim Urban, Secretary

Dan Lamar, Member

Bill Stoner, Member

Staff:

David VanWye

Michael Susong

Trace Bowles, COO

Chris Hammerle, Legal Counsel

Guests:

1. Chairman Gary Ladd called the April 4, 2018 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. Vice Chairman Neil Taylor was not in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Ladd stated that a Working Session was held at 4:00pm, this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.

3. Chairman Ladd requested comments or changes to the March 7, 2018 minutes. Member Bill Stoner made a motion to accept the minutes as written. Secretary Jim Urban seconded the motion. Motion carried.

4. Engineering Assistant David VanWye presented the Electric Department Loads and Outages Report for year-end 2017.

5. Water Wastewater Manager Michael Susong asked the Board to approve a change order for the Chicago Street Wet Well Project. Additional work to complete the project included replacing wood and aluminum around vets, repairing spalled concrete, retaining a third opening to allow for efficient cleaning of the tank, and install an overflow pipe as required by IDEM. The additional work added \$8,899.00 to the Project for a total construction cost of \$165,799.00, still under budget. Member Dan Lamar made a motion to approve Change Order #2 to Crosby Construction for an additional \$8,899.00 and authorize the General Manager to sign the change order and all pertinent documents related to closing out the project. Member Stoner seconded the motion. Motion carried.

6. Chief Operating Officer, Trace Bowles asked the Board to approve an exchange of electric poles made with Boone REMC. Lebanon Utilities sold 20 utility poles on CR 300 N to Boone REMC for \$19,947.27. Boone REMC sold to Lebanon Utilities 37 utility poles on CR 100 S for \$35,938.32. Member Stoner made a motion to accept the actions of the staff to coordinate the exchange of electric utility poles and to further accept the payment to Boone REMC of \$35,938.32. Secretary Urban seconded the motion. Motion carried.

7. Chief Operating Officer, Trace Bowles asked the Board to approve a Memorandum of Understanding with Ken's Foods and Duke Realty regarding the Duke lift station along Edwards Drive. Ken's and Duke Realty are to perform upgrades to the lift station to the Utilities specifications with ownership transferring to the Utilities. Lebanon Utilities will maintain the station. Legal Counsel Chris Hammerle clarified the intent of the MOU. Member Stoner made a motion to approve the Memorandum of Understanding and authorized the General Manager to sign the document. Member Lamar seconded the motion. Motion carried.

8. Chief Operating Officer, Trace Bowles asked the Board to approve an offer of Health Screenings for Lebanon Utility employees, and whether this should include spouses and insured dependents. Member Lamar stated it was a benefit to the Utilities to catch health issues early and moved to approve the Health screening for Lebanon Utility employees and their spouses. Secretary Urban seconded the motion. Motion carried.

9. Chief Operating Officer, Trace Bowles asked the Board to approve investment changes to our 401A and 457 Plans. Member Stoner made a motion to approve the changes offered by Principal to our 457 and 401A plans as recommended by our pension Broker with an effective date of May 15, 2018. Member Lamar seconded the motion. Motion carried.

10. Secretary Urban made a motion to approve the claims dated March 21, 2018 for \$1,894,505.14 and April 4, 2018 for \$752,299.44. Member Stoner seconded the motion. Motion carried.

11. Chairman Ladd asked for any other business that may be brought before the Board. No further business was entertained.

12. Chairman Ladd opened the floor for public comment. No comments were offered.

13. The next Utility Board meeting is planned for April 18, 2018 at 5:00pm.

14. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Stoner. The motion was seconded by Secretary Urban. Motion carried

The meeting was adjourned at 5:40pm.

APPROVED THIS 18thst DAY OF April 2018

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD