

**LEBANON UTILITY SERVICE BOARD**  
**Lebanon, Indiana**

August 23, 2017

Council Chambers

5:00 P.M.

Board:

Gary Ladd, Chairman

Neil Taylor, Vice Chairman

Jim Urban, Secretary

Dan Lamar, Member

Bill Stoner, Member - Absent

Staff:

Josh Spencer

Mike Whitman, General Manager

Jeff Jacob, Legal Counsel

Guests:

John Brand, BF&S

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1. Chairman Gary Ladd called the August 23, 2017 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. Member Bill Stoner was not in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Ladd stated that a working session was held at 4:00 P.M., this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.

3. Chairman Ladd requested comments or changes to the July 26, 2017 minutes. Legal Counsel Jeff Jacob asked to have the last sentence struck from Item No. 6. Member Dan Lamar made a motion to approve the minutes with the change recommended by Legal Counsel. Secretary Urban seconded the motion. Motion carried.

4. Scott Miller, CPA of Umbaugh & Associates asked the Board permission to begin the negotiation process for placement of the City Sewage Works Bond Anticipation Notes. Vice Chairman Neil Taylor moved to approve the Wastewater Bond Documents and to have Umbaugh & Associates proceed with the negotiation process for placement of the City Sewage Works Bond Anticipation Notes. Secretary Urban seconded the motion. Motion carried.

5. Water Wastewater Project Manager Josh Spencer asked the Board to award the Lafayette Avenue Waterline Project to the only bidder, Merritt Contracting, Inc. This project will construct a new section of watermain to connect to the previously uncompleted portions on both east and west sides of the Railroad viaduct on Lafayette Avenue. Member Lamar moved to approve the Notice of Award to Merritt Contracting, Inc. in a not to exceed amount of \$432,600.79 and have the General Manager sign all contract documents after approval of legal counsel. Vice Chairman Taylor seconded the motion. Motion carried.

6. Water Wastewater Project Manager Josh Spencer asked the Board to approve Change Order No. 3 from Atlas Excavating for the East Street Waterline Project in conjunction with the City's Storm Water Board. The water line will be raised to a typical depth of 54 inches creating a net savings of \$6,208.00. Vice Chairman Taylor made a motion to approve Change Order No. 3 from Atlas Excavating, at a cost savings to the Utilities of \$6,208.00 on the East Street

Waterline Project and authorize the General Manager to sign the document. Secretary Urban seconded the motion. Motion carried.

7. Water Wastewater Project Manager Josh Spencer asked the Board to approve Extra Work Authorization No. 8 from CHA for the East Street Waterline Project. CHA had to modify the construction plans and verify that the proposed change would not cause interferences to existing or proposed utility lines along this section of the project. As this is a joint project with the City our portion of this change is \$2,311.00. Secretary Urban made a motion to approve Extra Work Authorization No. 8 from CHA and authorize the General Manager to sign the document. Vice Chairman Taylor seconded the motion. Motion carried.

8. Member Lamar made a motion to approve the claims dated July 31st, 2017 for \$366,541.20, August 9, 2017 for \$143,789.30, and August 23<sup>rd</sup>, 2017 for \$2,021,111.18. Vice Chairman Taylor seconded the motion. Motion carried.

9. Chairman Ladd asked for any other business that may be brought before the Board. General Manager Whitman stated that Lebanon Utilities is your Not-for-Profit utility owned by the citizens of Lebanon.

Lebanon Utilities is your Not-for-Profit utility owned by the citizens of Lebanon.

Lebanon Utilities is welcoming a new meter reading system. The Automatic Meter Infrastructure (AMI) is a system that allows the automatic reading of electric meters. This system allows the utility to present customer usage data in an organized fashion on a customer portal page via the Internet. Lebanon utilities current meter reading system for the electric utility is suffering communication system problems thereby requiring meter readings to be collected by our meter technicians via a drive-by collection system. The new system will utilize the next generation of meter and communication technology.

Disposing of compact fluorescent light (CFLs) bulbs just got easier. Lebanon Utilities has partnered with its wholesale electric provider, the Indiana Municipal Power Agency, to offer residents an option to recycle their CFLs.

When your CFLs reach the end of their lives, take them to our customer service area in City Hall and place them in a special CFL recycle bucket. The bulbs will be sent to specialized recyclers that break the bulb apart. Every component of the bulb can be remanufactured. The metal end caps are used for scrap metal, the glass tubing can be remanufactured into glass products and even the mercury can be used in new fluorescent lamps and other mercury-containing products.

As a customer of the Lebanon Utilities, if you should have trouble with any of your utility services, please contact the Lebanon Utilities first, at 482-5100. We will check the service to make sure the issue is not ours before you call for a licensed repair person. There are no additional charges to our customers for us checking these lines.

Please remember ....Be Safe Out There.

10. Chairman Ladd opened the floor for public comment.

11. The next Utility Board meeting is planned for September 6, 2017 at 5:00pm.

12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Urban. The motion was seconded by Member Lamar. Motion carried

The meeting was adjourned at 5:25pm.

APPROVED THIS 6<sup>th</sup> DAY OF September 2017

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD