

RECORD OF EDUCATION

SCHOOL	NAME AND LOCATION OF SCHOOL	MAJOR	LAST YEAR COMPLETED	DID YOU GRADUATE	LIST DIPLOMA OR DEGREE
HIGH			<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4	<input type="radio"/> Yes <input type="radio"/> No	
COLLEGE			<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4	<input type="radio"/> Yes <input type="radio"/> No	
OTHER (SPECIFY)			<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4	<input type="radio"/> Yes <input type="radio"/> No	
			<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4	<input type="radio"/> Yes <input type="radio"/> No	

MILITARY SERVICE RECORD

(IF APPLICABLE)

Were you in the Armed Services? Yes No If yes, what branch? _____

Dates of Duty: From _____ to _____ Rank at discharge: _____

Discharge status Honorable General Dishonorable

List duties in the Service including special training: _____

Have you taken any training under the G.I. Bill of Rights? Yes No

If yes, what training did you take? _____

PERSONAL REFERENCES

(LIST THREE REFERENCES - DO NOT INCLUDE RELATIVES)

	NAME AND OCCUPATION	ADDRESS	PHONE NUMBER
I			
II			
III			

Please comment on skills and qualifications which you feel are pertinent to the position for which you have applied:

EMPLOYMENT RECORD

LIST BELOW PRESENT AND PAST EMPLOYMENT OVER THE PAST FIVE YEARS. Begin with the most recent or current position.

I	Name of Company	Employment Dates	Describe Major Duties
	Address	From: Mo. Yr.	
		To: Mo. Yr.	
	Telephone: (include area code)	Salary/Hourly Rate	Job Title
	Immediate Supervisor	Starting Pay:	
		Final Pay:	
Reason for Leaving			
II	Name of Company	Employment Dates	Describe Major Duties
	Address	From: Mo. Yr.	
		To: Mo. Yr.	
	Telephone: (include area code)	Salary/Hourly Rate	Job Title
	Immediate Supervisor	Starting Pay:	
		Final Pay:	
Reason for Leaving			
III	Name of Company	Employment Dates	Describe Major Duties
	Address	From: Mo. Yr.	
		To: Mo. Yr.	
	Telephone: (include area code)	Salary/Hourly Rate	Job Title
	Immediate Supervisor	Starting Pay:	
		Final Pay:	
Reason for Leaving			
IV	Name of Company	Employment Dates	Describe Major Duties
	Address	From: Mo. Yr.	
		To: Mo. Yr.	
	Telephone: (include area code)	Salary/Hourly Rate	Job Title
	Immediate Supervisor	Starting Pay:	
		Final Pay:	
Reason for Leaving			

Have you ever worked for any of the above employers or for any other company under a different name? Yes No

If yes, please give the name _____

Have you ever been discharged from any position? Yes No

If yes, please state the employer and dates of employment: _____

Do you have any relatives employed by Lebanon Utilities? Yes No

If yes, give names & locations at which employed: _____

APPLICANT'S STATEMENT

(Please indicate you have read and understand each paragraph of the Applicant's Statement by **initialing** beside each section and providing your signature at the bottom of this page)

I certify that all entries and information on this application are **true and complete** to the best of my knowledge. In the event of employment, I understand false and misleading, or omitted information on my application may result in termination.

Initials

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This inquiry may be conducted through contacts with personal references and current and/or previous employers listed. This inquiry may include information as to my character and general reputation as well as my work performance and workplace conduct. I acknowledge as a condition of beginning employment, I will be required to complete and sign a standard criminal history affidavit which will be checked and verified through law enforcement agencies.

Initials

I release Lebanon Utilities, personal references and previous employers from any liability for injury or damage that may result from information furnished to Lebanon Utilities concerning me or any action Lebanon Utilities takes on the basis of such information.

Initials

I understand if offered a job at Lebanon Utilities that as a condition of beginning employment, I will be required to undergo a physical examination by the Agency's physician and to submit to a drug/alcohol screen.

Initials

I understand according to federal law, all individuals who are hired must, as a condition of continued employment, produce certain documentation to verify their identity and United States citizen status or as aliens, their legal authorization to work in the United States. In addition, I understand an offer of employment is contingent upon my ability to produce the required documentation within the time frame specified by law.

Initials

I understand this application is not a contract of employment and any employment relationship with this organization is of an "at will" nature, which means the employee may resign at any time and the employer may terminate the employee at any time with or without cause.

Initials