

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

January 8, 2020

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Jim Urban, Secretary
Dan Lamar - Member
Aaron Smith, Member

Staff:

Ryan Ottinger, WWW Manager
Jeff Greeno – Electric Ops Manager
Seth Byrd – Telecommunications Mgr

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel

Guests:

John Lightner – BF&S

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1. Chairman Neil Taylor called the January 8, 2020 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. A full quorum was in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Taylor stated that a Working Session was held at 4:15 P.M., this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.
3. Chairman Taylor requested comments or changes to the December 11, 2019 minutes. Member Dan Lamar made a motion to accept the minutes as written. Secretary Jim Urban seconded the motion. Motion carried.
4. Telecommunications Manager Seth Byrd asked the Board to approve the purchase of additional Bandwidth from Zayo. Additional bandwidth is necessary to maintain current levels of service and performance and accommodate future growth. This upgrade will double our capacity from 1Gbit to 2Gbit for no additional charge from Zayo. Vice Chairman Bill Stoner made a motion to approve the renewal of our existing contract with Zayo for a period of 36 months, for a capacity of 2Gbit/s with no increase in price. The General Manager is authorized to sign the contract. Secretary Urban seconded the motion. Motion carried.
5. Electric Operations Manager Jeff Greeno asked the Board to consider replacing Truck #33 a 2007 GMC Canyon with over 100,000 miles on it. Quotes were received from Gene Lewis Ford and Bill Estes Chevrolet Buick. Member Lamar made a motion to declare the 2007 GMC Canyon as surplus and to allow it to be sold. Vice Chairman Stoner seconded the motion. Motion carried. Secretary Urban made a motion to approve the purchase of a 2020 Ford Ranger from Gene Lewis Ford for a not to exceed amount of \$23,433.00. Member Lamar seconded the motion. Motion carried.

6. General Manager Ed Basquill asked the Board to provide On-Call Electrical Project Management Assistance from Butler, Fairman, & Seufert. Member Lamar made a motion to approve Engineering Services from Butler, Fairman & Seufert on an hourly basis as needed for a not to exceed amount of \$14,500.00 and authorize the General Manager to sign the Agreement. Member Aaron Smith seconded the motion. Motion carried.
7. Vice Chairman Stoner made a motion to approve the claims dated January 8, 2020 for \$4,217,669.69. Secretary Urban seconded the motion. Motion carried.
8. Chairman Taylor asked for any other business that may be brought before the Board. General Manager Ed Basquill introduced John Lightner of Butler, Fairman & Seufert who informed the Board the Sugar Creek Water Treatment Plant and Wellfield Improvements Projects were selected as Merit Award winners by the American Council of Engineering Companies (ACEC) of Indiana. These awards are presented each year by ACEC Indiana to recognize outstanding achievement that demonstrates a high degree of merit and ingenuity. The award will be presented at the ACEC Indiana Awards Banquet at the Marriott Indianapolis North Hotel on March 5, 2020. No further business was presented.
9. Chairman Taylor opened the floor for public comment. Chairman Taylor gave condolences to the family of Mike Hale, a long-time Utility employee who passed away unexpectedly Monday morning, January 6th. Mike was the brother of Rick Hale the Utility and City facilities Manager. No further comments were received.
10. The next Utility Board meeting will meet as scheduled on January 22, 2020 at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:25 P.M.

APPROVED THIS 22nd DAY OF January 2020

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD