

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

February 19, 2020

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Jim Urban, Secretary
Dan Lamar - Member
Aaron Smith, Member

Staff:

Ryan Ottinger, WWW Manager
Sandra Morgan, CFO
Jeff Greeno, Electric Manager

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel

Guests:

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1. Chairman Neil Taylor called the February 19, 2020 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. A full quorum was in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Taylor stated that a Working Session was held at 4:15 P.M., this same date. Confirmation of appropriate notification was acknowledged. No motions were made, no votes were taken.

2. Pledge of Allegiance to the American Flag was observed.
3. Chairman Taylor requested comments or changes to the February 5, 2020 minutes. Secretary Jim Urban made a motion to accept the minutes as written. Vice Chairman Bill Stoner seconded the motion. Motion carried.
4. Water Wastewater Manager Ryan Ottinger asked the Board to award the Emergency Services Contract for the Water Department. This agreement will ensure emergency repairs throughout the company can be provided in a timely manner. The request for bids was advertised in January. Two bids were received, one from Bowen Engineering that was found to be incomplete by legal counsel, and one from Atlas Excavating. Member Aaron Smith made a motion seconded by Member Dan Lamar to reject Bowen Engineering's bid as deficient. Motion carried. Member Lamar made a motion to award the Bid for Emergency Services to Atlas Excavating with General Manager Basquill as signatory for the forth coming Agreement after approval by legal counsel. Vice Chairman Stoner seconded the motion. Motion carried.
5. Wastewater Department Manager Ryan Ottinger asked the Board to approve the purchase of a Ford F250 for the Wastewater Treatment Department. In moving vehicles around within the Water Department this vehicle will benefit the WWTP staff and free up the pre-treatment vehicle for inspections and field testing. Three quotes were received,
Bill Estes Chevrolet \$\$41,407
Kahlo Jeep Dodge \$45,120
Gene Lewis Ford \$31,908

Vice Chairman Stoner made a motion to approve the quote from Gene Lewis to purchase a Ford F250 crew cab for the WWTP for a not to exceed amount of \$31,908.00. Member Smith seconded the motion. Motion carried.

6. Water Distribution Backhoe was tabled to the March 4th Board meeting by a motion from Member Lamar and seconded by Vice Chairman Stoner.
7. Secretary Urban made a motion to approve the claims dated February 19, 2020 for \$2,318,274.20. Vice Chairman Stoner seconded the motion. Motion carried.
8. Chairman Taylor asked for any other business that may be brought before the Board. General Manager Basquill gave a Projects Overview presentation relating to General S. Patton's quote "A good plan violently executed now is better than a perfect plan executed next week" referring to the many times the utilities face emergencies and execute their plan now, under adverse conditions and very effectively! No further business was addressed by the Board.
9. Chairman Taylor opened the floor for public comment. No comments were received.
10. The next Utility Board meeting will meet as scheduled on March 4, 2020 at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:35 P.M.

APPROVED THIS 4th DAY OF March 2020

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD