

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

August 5, 2020

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman

Bill Stoner, Vice Chairman

Jim Urban, Secretary

Dan Lamar, Member

Aaron Smith, Member

Staff:

Ryan Ottinger, W/WW Manager

Sandra Morgan, CFO

Ed Basquill, General Manager

Jeff Jacob, Legal Counsel

Guests:

Monte Gardner, Wessler
Engineering

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1. Chairman Neil Taylor called the August 5, 2020 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. Confirmation of appropriate notification was acknowledged. This meeting was held live in Council Chambers.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor requested comments or changes to the July 8, 2020 minutes. Vice Chairman Stoner made a motion to accept the minutes as written. Secretary Urban seconded the motion. Motion carried.
 4. Water/Wastewater Department Manager Ryan Ottinger requested Board approval to accept final Change Order #3 to the Guaranteed Savings Contract with Theineman Construction in the amount of \$161,157.00 for the new Wastewater Treatment Plant, closing the project with a savings of \$480,888.00. Member Smith made a motion to approve final Change Order #3 in the amount of \$161,157.00 for the new Wastewater Treatment Plant authorizing General Manager Ed Basquill to sign all closing documents. Secretary Urban seconded the motion. Motion carried.
 5. General Manager Ed Basquill and Legal Counsel Jeff Jacob requested Board approval to consider early termination of the Utilities credit card services agreement with Paymentus. Vice Chairman Stoner made a motion to approve early termination of Paymentus. Member Lamar seconded the motion. Motion carried.
 6. Chief Financial Officer Sandra Morgan gave an update on the new Customer Service & Billing Software.
 7. General Manager Ed Basquill gave a presentation on availability fees.
 8. General Manager Ed Basquill would like to table the financial report for another time.
 9. Member Lamar made a motion to approve the claims dated August 5, 2020 for \$545,406.22. Secretary Urban seconded the motion. Motion carried.
 10. Chairman Taylor asked for any other business that may be brought before the Board. General Manager Ed Basquill wanted to recognize his Executive Assistant Linda Ridgeway who recently

retired from Lebanon Utilities. General Manager Ed Basquill and Board Members would like to thank her for her service and wish her well.

11. Chairman Taylor opened the floor for public comment. No further comments were received.
12. The next Utility Board meeting will meet as scheduled on August 19, 2020 at 5:00pm.
13. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The Motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:51 P.M.

APPROVED THIS 19 DAY OF August, 2020

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD