

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

August 19, 2020

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Jim Urban, Secretary-Absent
Dan Lamar, Member
Aaron Smith, Member

Staff:

Ryan Ottinger, W/WW Manager
Jeff Greeno, Electric Manager

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel

Guests:

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1. Chairman Neil Taylor called the August 19, 2020 meeting of the Lebanon Utility Service Board to order at 5:00 P.M. Secretary Jim Urban was not in attendance. Confirmation of appropriate notification was acknowledged. This meeting was held live in Council Chambers.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor requested comments or changes to the August 5, 2020 minutes. Vice Chairman Stoner made a motion to accept the minutes as written. Member Lamar seconded the motion. Motion carried.
 4. General Manager Ed Basquill gave an update on the Accounts Receivable status.
 5. General Manager Ed Basquill made a recommendation to extend the moratorium disconnect date. Member Smith made a motion to extend the disconnect moratorium to September 8, 2020 to give customers time to call in and make a pay agreement. Member Lamar seconded the motion. Motion carried.
 6. General Manager Ed Basquill made a recommendation to temporarily extend pay agreements for residential customers. Member Lamar made a motion to temporarily extend pay agreements for residential customers from the current 3-month agreement to the following based on the past due amounts:
 - Up to \$1,000 – 6 months max. – Customer can request less.
 - \$1,001 to \$2,000 – 9 months max. – Customer can request less.
 - Over \$2,000 – 12 months max. – Customer can request less.Member Smith seconded the motion. Motion carried.
 7. General Manager Ed Basquill made a recommendation to temporarily extend pay agreements for commercial customers. Member Smith made a motion to temporarily extend pay agreements for commercial customers from the current 3-month to a 6-month maximum agreement. Member Lamar seconded the motion. Motion carried.
 8. General Manager Ed Basquill made a recommendation to resume late fees and deposits on commercial accounts effective September 8, 2020. Vice Chairman Stoner made a motion to

resume late fees and deposits on commercial accounts effective September 8, 2020. Member Lamar seconded the motion. Motion carried.

9. Legal Counsel Jeff Jacob asked the Board to approve engineering services reimbursement agreement with the Town of Ulen. Vice Chairman Stoner made a motion to approve the reimbursement agreement up to \$20,000.00 – 50% paid by Utilities and 50% paid by Ulen. Member Lamar seconded the motion. Motion Carried.
10. Legal Counsel Jeff Jacob asked the Board to approve the Alpha Engineering Agreement for Ulen Easement Project for amount not to exceed \$20,000.00 subject to the engineering services reimbursement agreement with Town of Ulen. Member Lamar made a motion to approve the Alpha Engineering Agreement for Ulen Easement Project not to exceed \$20,000 allowing staff to modify dollar amount. Vice Chairman Stoner seconded the motion. Motion Carried.
11. Electric Operations Manager Jeff Greeno asked the Board to approve the Alpha Engineering Agreement for line design for Sunbrook section two plan. Member Lamar made a motion to approve the Alpha Engineering Agreement for Sunbrook section two not to exceed \$7,500.00. Vice Chairman Stoner seconded the motion. Motion Carried.
12. Member Smith made a motion to approve the claims dated August 19, 2020 for \$2,335,460.83. Vice Chairman Stoner seconded the motion. Motion carried.
13. Chairman Taylor asked for any other business that may be brought before the Board. No further business was entertained.
14. Chairman Taylor opened the floor for public comment. No further comments were received.
15. The next Utility Board meeting will meet as scheduled on September 9, 2020 at 5:00pm.
16. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The Motion was seconded by Member Smith. Motion carried.

The meeting was adjourned at 5:43 P.M.

APPROVED THIS 9 DAY OF September 2020

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD