

LEBANON UTILITY SERVICE BOARD
Lebanon, Indiana

January 6, 2021

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman

Bill Stoner, Vice Chairman

Jim Urban, Secretary

Dan Lamar, Member

Aaron Smith, Member - Absent

Staff:

Ryan Ottinger, W/WW Manager

Jeff Greeno, Electric Ops Manager

Sandra Morgan, CFO

Ed Basquill, General Manager

Jeff Jacob, Legal Counsel

Guests:

John Lightner, BF&S

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1. Chairman Neil Taylor called the January 6, 2021 meeting of the Lebanon Utility Service Board to order at 5:03 P.M. Aaron Smith was not in attendance.

Chairman Taylor stated that this meeting was being held virtually due to Covid-19 pandemic.

2. Pledge of Allegiance to the American Flag was not observed.
3. Chairman Taylor requested comments or changes to the December 9, 2020 minutes. Member Lamar made a motion to accept the minutes as written. Vice Chairman Stoner seconded the motion. Motion carried. Secretary Jim Urban abstained as he was not in attendance at the December 9th meeting. Confirmation of appropriate notification was acknowledged, and Chairman Taylor confirmed that a Working Session was held at 3:30 P.M., this same date.
4. Chairman Neil Taylor asked the Board to approve the slate of Officers for 2021. Member Lamar made a motion to approve Neil Taylor as President (Chairman), Bill Stoner as Vice President (Vice Chairman) and Jim Urban as Secretary. Vice Chairman Stoner seconded the motion. Motion carried.
5. Electric Manager Jeff Greeno asked the Board to accept a bid from Windhoven LLC for Town of Ulen rear yard electrical upgrade. Manager Greeno stated several weeks ago we had a virtual bid process for Town of Ulen rear yard electrical upgrade, we received 3 bids, all the documents were legal and properly advertised. Manager Greeno asked the Board to accept Winhoven LLC bid for \$249,999.99, contingent upon the signed Ulen Town Council reimbursement agreement and copies of all necessary signed recorded land easements with all documents to be signed by General Manager Ed Basquill. Vice Chairman Stoner made a motion to approve the Ulen Bid as presented. Secretary Urban seconded the motion. Motion carried.
6. Legal Counsel Jeff Jacob asked the Board to approve Ulen Reimbursement Agreement and asks that General Manager Ed Basquill to be able to sign agreement following Ulen's approval as outlined in the contingency with the bid approval. Member Lamar made a motion to approve the Reimbursement Program for the Ulen Project authorizing General Manager Ed Basquill to sign on behalf of the Board. Vice Chairman Stoner seconded the motion. Motion carried.

7. Legal Counsel Jeff Jacob presented Lebanon Utilities and Skjodt Barrett Settlement Agreement to the Board. Vice Chairman Stoner made a motion to approve the Lebanon Utilities and Skjodt Barrett Settlement as executed by General Manager Ed Basquill. Secretary Urban seconded the motion. Motion carried.
8. Water/Wastewater Manager Ryan Ottinger presented the Cedar Ridge Reimbursement Agreement for approval. Vice Chairman Stoner made a motion to approve the Cedar Ridge Sanitary Sewer Reimbursement Agreement and authorize General Manager Basquill to sign on the Board's behalf. Member Lamar seconded the motion. Motion carried.
9. Water, Wastewater Manager Ryan Ottinger asked the Board to award the Williams Street Bridge relocation to TPI Utility Construction, LLC. Ryan explained that a waterline needs relocated, and we will bore that line under prairie creek to prevent future interference with the bridge. With the help of Butler Fairman & Seufert a virtual bid process took place, advertised properly and we received two bids. Vice Chairman Stoner made a motion to award bid to TPI Utility Construction, LLC. for the Williams Street Bridge Water Main Re-Route in the amount not to exceed \$51,530.00. Secretary Urban seconded the motion. Motion carried.
10. Water, Wastewater Manager Ryan Ottinger presented to the Board a recommendation by the Scoring Committee to negotiate gmax pricing with Kokosing Industrial for the Syracuse Drive Water Main Replacement Project. Vice Chairman Stoner made a motion to approve to negotiate gmax pricing with Kokosing Industrial for Syracuse Drive Water Main Project. Member Lamar seconded the motion. Motion carried.
11. General Manager Ed Basquill made a presentation to the Board of Lebanon Utilities accomplishments in 2020.
12. Member Lamar made a motion to approve the claims dated January 6, 2021 in the amount of \$3,165,143.15. Vice Chairman Stoner seconded the motion. Motion carried.
12. Chairman Taylor asked for any other business that may be brought before the Board. No further business was discussed.
13. Chairman Taylor opened the floor for public comment. John Lightner from Butler Fairman and Seufert stated that Ryan Ottinger, Tony Green and Ed Basquill did a fantastic job as a scoring review committee for the guaranteed savings review. Chairman Taylor thanked John Lightner for recognizing them.

General Manager Ed Basquill verified there was no public comments or questions.
14. The next Utility Board meeting will meet as scheduled on January 20, 2021 at 5:00pm.
15. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Lamar. Motion carried.

The meeting was adjourned at 5:39 P.M.

APPROVED THIS 20th DAY OF January 2021

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD

*LUSB approved these minutes on 1/20/21, due to virtual meetings because of Covid-19 pandemic they will be signed at a later date.