

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

January 20, 2021

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman

Bill Stoner, Vice Chairman

Jim Urban, Secretary

Aaron Smith, Member - Absent

Staff:

Ryan Ottinger, W/WW Manager

Jeff Greeno, Electric Ops Manager

Sandra Morgan, CFO

David Bailey, Metering

Ed Basquill, General Manager

Jeff Jacob, Legal Counsel

Guests:

Tim Hudson

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1. Chairman Neil Taylor called the January 20, 2021 meeting of the Lebanon Utility Service Board to order at 5:01 P.M. Aaron Smith was not in attendance. Chairman Taylor welcomed newest Board Member Tim Hudson who will replace Dan Lamar. General Manager Ed Basquill verified there was no public comments or questions submitted.

Chairman Taylor stated that this meeting was being held virtually due to Covid-19 pandemic and Chairman Taylor confirmed that a Working Session was held at 3:45 P.M., this same date.

2. Chairman Taylor requested comments or changes to the January 6, 2021 minutes. Vice Chairman Stoner made a motion to accept the minutes as written. Secretary Urban seconded the motion. Motion carried.
3. Electric Manager Jeff Greeno asked the Board to approve the renewal of Asplundh Tree Service for the fiscal year of 2021 for an amount not to exceed \$219,460.80. Manager Greeno stated Asplundh has done a wonderful job for us and overall outages have significantly gone down, and Asplundh has agreed to keep the 2020 rates for 2021. Vice Chairman Stoner asked if we still have enough trees to be trimmed to justify this amount, Manager Greeno stated we have a lot of trees in Right of Ways, along Transmission Line, Business Park and Transmission Loop. Legal Counsel Jeff Jacob stated this is a temporary patchwork agreement so that we can do an RFP for a larger agreement in the coming months. Vice Chairman Stoner made a motion to approve the renewal of contract for \$219,460.80 subject to review and a new RFP. Secretary Urban seconded the motion. Motion carried.
4. Water/Wastewater Manager Ryan Ottinger asked the Board to approve the purchase of 1,200 water meters for an amount not to exceed \$468,000. Manager Ottinger stated this will be a 5-year project replacing 1,200 meters and lids per year. If we use Badger Meters from Midwest Meter they will be compatible with our Smarthub technology. Manager Ottinger also stated that installation of water meters will be completed in house by our 3-meter techs. Vice Chairman Stoner made a motion to approve the Meter Department to order 1,200 water meters and lids from Midwest Meter for an amount not to exceed \$468,000 split between water and wastewater equally. Secretary Urban seconded the motion. Motion carried.
5. Water/Wastewater Manager Ryan Ottinger asked the Board to approve the purchase of a new Backhoe for the Water Department from West Side Tractor Sales in the amount of \$45,700. This item was originally budgeted for 2020 but with Covid-19 and uncertainties it was pushed to 2021. Quotes were received from West Side Tractor Sales, MacAllister and RPM Machinery. Vice Chairman Stoner made

a motion to approve Water Department to purchase a 2021 John Deere Backhoe from West Side Tractor Sales in the amount of \$45,700 with the trade in of a 2006 Case Front Loader and a 2003 Backhoe. Secretary Urban seconded the motion. Motion carried.

6. Water/Wastewater Manager Ryan Ottinger asked the Board to approve a General Services contract with Wessler Engineering, Inc. for Pretreatment Program Assistance in the amount of \$40,000. Manager Ottinger stated Wessler Engineering has been instrumental in our Pretreatment Program. Secretary Urban made a motion to approve Pretreatment General Services contract with Wessler Engineering, Inc. for an amount not to exceed \$40,000. Vice Chairman Stoner seconded the motion. Motion carried.
7. Water/Wastewater Manager Ryan Ottinger asked the Board to approve a General Services contract with Wessler Engineering, Inc. for General Services contract in the amount not to exceed \$15,000. Manager Ottinger stated this is for Wastewater On-Call hourly basis for assistance, they help with collections data, questions on lift stations, pretreatment, and general questions. Vice Chairman Stoner made a motion to approve the General Services Contract with Wessler Engineering, Inc. in the amount not to exceed \$15,000. Secretary Urban seconded the motion. Motion carried.
8. Water/Wastewater Manager Ryan Ottinger asked the Board to approve Peerless Midwest to clean one well in the amount of \$19,794 and a total of three wells in the amount of \$59,382. Manager Ottinger stated he would like to get two to three wells cleaned every year which keeps us on an efficient rate that prolongs pump life, pipe integrity, screen condition and no bacterial issues. Quotes were received from Peerless Midwest, Ortman and Lane. Secretary Urban made a motion to approve Peerless Midwest to clean one well for \$19,794 and a total of three wells in the amount not to exceed \$59,382. Vice Chairman Stoner seconded the motion. Motion carried.
9. Legal Counsel Jeff Jacob gave an update on Ulen Project and asked the Board for guidance on how to proceed. Legal Counsel Jacob stated we received a fully executed copy of the reimbursement agreement with the Town of Ulen however to date we have not received recorded easements, we have seen them and reviewed them, but they are not recorded. Legal Counsel Jacob recommends the Board set a deadline for recorded easements due to the fact we have an open bid. After much discussion Legal Counsel Jacob recommended a motion to authorize General Manager Ed Basquill to approve Windhoven LLC bid for the rear yard system consistent with the reimbursement agreement and contingent upon receiving all necessary recorded easements within Ulen and received by February 1, 2021. Vice Chairman Stoner made a motion to proceed as per Legal Counsel Jacob's recommendation. Secretary Urban seconded the motion. Motion carried.
10. Vice Chairman Stoner made a motion to approve the claims dated January 20, 2021 in the amount of \$1,975,099.15. Secretary Urban seconded the motion. Motion carried.
11. Chairman Taylor asked for any other business that may be brought before the Board. General Manager Ed Basquill wanted to thank Tim Hudson for his willingness to serve on the Lebanon Utility Service Board.
12. Chairman Taylor opened the floor for public comment. General Manager Ed Basquill verified there was no public comments or questions.
13. The next Utility Board meeting will meet as scheduled on February 3, 2021 at 5:00pm.
14. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:56 P.M.

APPROVED THIS 3 DAY OF February 2021

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD

*LUSB approved these minutes on 2/3/21, due to virtual meetings because of Covid-19 pandemic they will be signed at a later date.