

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

May 5, 2021

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman (Zoom)

Jim Urban, Secretary

Aaron Smith, Member

Bill Stoner, Vice Chairman
(Zoom)

Tim Hudson, Member

Staff:

Ed Basquill, General Manager

Jeff Greeno, Electric Ops Manager

Sandra Morgan, CFO

Danielle Butts, Exec Assistant

Jeff Jacob, Legal Counsel

Ryan Ottinger, W/WW Ops Manager

Dustin Shirley, Electric Supervisor

Guests:

John Lightner, Butler, Fairman &
Seufert

John Brand, Butler, Fairman &
Seufert

Bob Holden,

-
1. Chairman Neil Taylor called the May 5, 2021 meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Member Smith made a motion to accept the minutes as written. Secretary Urban seconded the motion. Motion carried.
 4. Electric Ops. Manager, Jeff Greeno presented the Master Engineering Services Agreement with Alpha Engineering, he stated that each project will have a workorder and not to exceed amount. Member Smith asked if there is a workorder over \$15,000.00 it would come before the board. Electric Ops. Manager, Jeff Greeno confirmed that to be true. Member Hudson made a motion to approve the Master Engineering Services Agreement with Alpha Engineering for the fiscal year of 2021 with all documents to be signed by General Manager, Ed Basquill. Secretary Urban seconded the motion. Motion carried.
 5. Water & Wastewater Manager, Ryan Ottinger explained that this Noble St. property is part of the land swap that Lebanon Utilities agree to with the City of Lebanon for the Abner Longley Water Storage Facility, part of that agreement included demolition of the structures on the property. The quote presented includes asbestos testing, removal of structure and grading. Member Hudson asked if asbestos abatement would be included. Water & Wastewater Manager, Ryan Ottinger confirmed that abatement is included. Secretary Urban made a motion to approve the award for the demolition of the structure on 501 E. Noble St. to Ray's Demolition LLC in the amount of \$27,500.00. Member Smith seconded the motion. Motion carried.
 6. Water & Wastewater Manager, Ryan Ottinger started by giving a shout out to Ron Holloman & Vanessa Fisher they reached out to 3 companies for quotes for both a galvanized and black fence, receiving a total of 6 quotes. Ryan Ottinger described the fence as a 6ft chain link fence with 3 barbwire strands and is the security for the facility. Ryan Ottinger stated that the current fence is listed at 18th on Lebanon Utilities Hazard Ranking and could move upwards as it deteriorates. Vice Chairman asked if the replacement fence was going to be the black vinyl coated fence. Ryan Ottinger confirmed. Member Smith made a motion to approve the award for the perimeter fence replacement for the

facilities on Lafayette Ave. to K&K Fence for the amount of \$79,680.00. Member Hudson seconded the motion. Motion carried.

7. John Lightner with BF&S presented Utilizing Alternative Procurement for the Abner Longley Storage Facility presentation to the Board. Member Hudson suggested that a Board Member be apart of the scoring committee for this project. Secretary Urban made a motion to approve Lebanon Utilities and BF&S to advertise for an RFP for the Abner Longley Storage Facility. Member Hudson seconded the motion. Motion Carried.
8. Manager Ottinger updated the board for the Wastewater Treatment plant's capacity. Bob Holden commented that Lebanon Utilities has the capacity to for Lebanon's future growth and is in a good position for the future. Member Smith asked if the town were to continue to grow if the Lafayette Plant would be able to handle that growth. Manager Ottinger stated that the last expansion that was completed very well and has more room in the future to expand if needed.
9. Electric Supervisor Dustin Shirley presented the 2020 Annual Benchmarking Report from American Public Power Association. This report focused on distribution system reliability across the country and was customized to Lebanon Utilities for our own statistics. Apart of this presentation included the top five causes of electric outages as well as a comparison of Lebanon Utilities to other electric providers.
10. Electric Supervisor, Dustin Shirley explained to the Board the progress Winhoven and Lebanon Utilities Crew has made on the Ulen neighborhood project. Winhoven has stated that they are very close to completion of the Ulen project. Supervisor Shirley stated that there have only been minimal issues and expect to be completed in the next coming weeks. Member Smith asked Ed Basquill if there are any expected delays with the Ulen contractor. General Manager stated that there has been open communication between Lebanon Utilities and the Town of Ulen.
11. Secretary Urban made a motion to approve the claims dated May 5, 2021 in the amount of \$1,602,630.42 for claims and payroll and \$7,901,449.26 for transfers. Member Smith seconded the motion. Motion carried.
12. Chairman Taylor asked for any other business that may be brought before the Board. No other business was presented.
13. Chairman Taylor opened the floor for public comment. Mike Napier, owner of Bio Chem Inc., expressed his concerns on how Lebanon Utilities bids polymers for the Wastewater department. Mr. Napier stated that he has been in the polymer business for many years and has always wanted the best for his customer. Mr. Napier stressed how the way Lebanon Utilities conducted the bid process was different then in the past. Legal Counsel Jeff Jacob commented how Lebanon Utilities thoroughly handled the process. Water & Wastewater Manager, Ryan Ottinger explained how Lebanon Utilities set out the specifications for the bids that were sent out to best suit the needs of the plant. Member Smith asked if there were a limited number of polymers. Bob Holden confirmed that there was process put in place to test companies' polymers so that bid are able to be more comparable between bids. Member Smith commented that staff and the Board did research, and he stands by the decision that they made.
17. The next Utility Board meeting will meet as scheduled on Wednesday, May 19, 2021 at 5:00pm.
18. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Hudson. Motion carried.

The meeting was adjourned at 6:28 P.M.

APPROVED THIS 5 DAY OF May 2021

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD