

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

September 8, 2021

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Jim Urban, Secretary  
Aaron Smith, Member  
Tim Hudson, Member  
Bill Stoner, Member

Staff:

Ed Basquill, General Manager  
Jeff Greeno, Electric Ops Manager  
Sandra Morgan, CFO  
Danielle Butts, Exec Assistant  
Jeff Jacob, Legal Counsel  
Ryan Ottinger, W/WW Ops Manager  
Tony Greene

Guests:

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1. Chairman Neil Taylor called the September 8, 2021, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Member Hudson made a motion to approve the August 18, 2021, minutes. Member Smith seconded the motion. Motion carried. 4-1.
  4. Jeff Greeno, Electric Operations Manager presented the Auburn Meadows Phase 3. This project will include the installation of 3,100 feet of conduit, 7 fiberglass transformer pads, 19 fiberglass secondary junction boxes and 1 fiberglass primary junction box. As well as trench back filling and the installation of electrical primary burial warning tape. Jeff explained that Lebanon Utilities worked with Alpha engineering for the plan and BF&S to follow the proper guidelines to solicit for bids. Lebanon Utilities followed the Indiana Code 36-1-12-5. BF&S solicited 8 vendors for bids, only 2 vendors returned their bid. There was a meeting with Lebanon Utilities after the public opening of the bids to decide on which contractor would be the best for the project. Member Hudson complimented the specificity of the request for bids because the bids that we received were within 2% of each other. Member Hudson made a motion to approve the quote from Setco LLC to perform the work for Auburn Meadows Addition Phase 3 for the not to exceed amount of \$49,305.24 and for all documents to be signed by General Manager Ed Basquill subject to legal review of the contract. Vice Chairman Stoner seconded the motion. Motion carried.
  5. Ryan Ottinger, Water & Wastewater Operations Manager presented the capital improvement project to replace roofs at the Wastewater Treatment Plant. Multiple building roofs are being replaced due to age as some are 20+ years old. The replacement roofing will be a Firestone Rubber roofing with a 20-year warranty. The buildings that will be getting new roofs are the Digester Blower Building/Electric Building Ditch 3 & 4, Electric Building for UV & Clarifier and RAS pumping station. Ryan stated that Lebanon Utilities received 3 quotes, Hinshaw Roofing and Sheet Metal was the lowest. Ryan spoke to Tony Greene's experience when reviewing all the received bids. Vice Chairman Stoner made a motion to approve the quote from Hinshaw Roofing & Sheet Metal Co. Inc. for an amount not to exceed \$31,875.00. Secretary Urban seconded the motion. Motion carried.
  6. Ryan Ottinger, Water & Wastewater Operation Manager brought the Notice to Proceed for the Reese Park Lift Station before the board. Ryan stated that the City will be supporting this project with help from the American Rescue Fund. Member Smith asked if this was the highest priority item on Lebanon

Utilities Capital Improvement plan for wastewater. Ryan confirmed based on the overall hazard study and Wastewater Improvement Plan the Reese Park Lift station could possibly eliminate 7 of the 8 sanitary sewer overflows as well as 4 exposed creek crossings. Member Smith stated that the sanitary sewer overflows, and exposed creek crossing are in the top 5 hazards for wastewater. Member Hudson asked if this project also helps with long term capacity for the north side of Lebanon. Ryan stated that this project will help to accommodate for new development. Member Smith stated that he is pleased to make this motion to resolve SSO's that have been issues for many years. Member Smith made a motion to approve the full notice to proceed for the Reese Park Lift Station subject to City of Lebanon reimbursement to BF&S in the amount of \$406,700.00. Secretary Urban seconded the motion. Motion carried.

7. Secretary Urban made a motion to approve the claims dated September 8, 2021, in the amount of \$686,116.87 for claims and payroll and \$163,557.00 for transfers. Vice Chairman Stoner seconded the motion. Motion carried.
8. Chairman Taylor asked for any other business that may be brought before the Board. No further business was presented.
9. Chairman Taylor opened the floor for public comment. Lebanon resident Gary Hayes at 320 Indianapolis Road stated a few years ago the City of Lebanon annexed around his area. Mr. Hayes questioned if there is a plan in place to provide water and sewer for that area in the coming years. Currently Mr. Hayes' home uses a well and a septic tank. Mr. Hayes stated his concerns with the new concrete plant and businesses that are going in near him. He is worried about his property value decreasing because of the industrial businesses that are growing near him. Member Smith asked if Mr. Hayes has seen the development plan for the new concrete plant with the City Planning and Zoning Department. Jeff Jacob stated that the documents should be provide 30-45 days before the public hearing. Ryan Ottinger, Water & Wastewater Manager stated other resources that Mr. Hayes could find more information about his concerns. Mr. Hayes asked why we do not provide water and sewer services in that area yet. Member Smith stated he believes the 2008 Annexation Study was overly optimistic because the rate of growth in that area has not occurred. Lebanon Utilities plans to extend that way as the development occurs however there is no prediction as to when this will happen for Mr. Hayes to be able to connect to Lebanon Utilities water and sewer.
10. The next Utility Board meeting will meet as scheduled on Wednesday, September 22, 2021, at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Urban. Motion carried.

The meeting was adjourned at 5:37 P.M.

APPROVED THIS 22 DAY OF September 2021

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD