

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

April 20, 2022

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Jim Urban, Secretary
Aaron Smith, Member
Tim Hudson, Member
Bill Stoner, Member

Staff:

Ed Basquill, General Manager
Jeff Greeno, Electric Ops Manager
Sandra Morgan, CFO
Jeff Jacob, Legal Counsel
Danielle Bannourah, Exec. Assistant
Ryan Ottinger, W & WW Ops Manager
Sam Messenger, Safety Committee Chairman

Guests:

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1. Chairman Neil Taylor called the April 20, 2022, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Member Hudson made a motion to approve the April 14, 2022, minutes. Vice Chairman Stoner seconded the motion. Motion carried.
 4. Chief Financial Officer, Sandra Morgan presented a PowerPoint depicting the Year-end Financial Report of the Lebanon Utilities as of Year-end 2021.
 5. Safety Committee Chairman, Sam Messenger explained who is apart of the Safety Committee and what the committee's business. Sam gave a history of what the Safety Committee has accomplished so far. Sam asked the Board for a message board to help Lebanon Utilities with traffic control when working on high traffic roads. Ed Basquill stated that Sam and the Safety Committee are doing great things and improvements. Aaron Smith stated that he has attended a Safety Committee meeting and is confident in the chairman and committee has done their due diligence working with both department heads. Tim Hudson suggests the Board approve 2 message boards instead of just 1. Member Hudson made a motion to approve purchasing 2 Mini Matrix Message Board for the amount not to exceed of \$37,400.00 from The Hoosier Company Inc and for said cost to be divided between Electric, Water and Wastewater departments with General Manager Ed Basquill to sign all documents. Vice Chairman Stoner seconded the motion.
 6. Electric Operations Manager Jeff Greeno request the Board allow Osmose to do the pole restoration on 6 Transmission poles that were discovered in the Transmission Loop pole inspections. Out of the 261 Transmission Poles only 6 poles were needing restoration and zero poles needed replaced. Jeff stated he was pleasantly surprised with the results of these inspections. Vice Chairman Stoner made a motion to approve Osmose to do the 6 pole restorations for the not to exceed amount of \$10,712.00 with all documents to be signed by General Manager Ed Basquill. Secretary Urban seconded the motion. Motion carried.
 7. Electric Operations Manager Jeff Greeno asked the Board to have Berry It Inc install the electric conduit, transformer pad boxes and secondary pedestals in Cedar Ridge Section one. Member Hudson asked how long it will take to build this development. Greeno state they have not given us a timeline of how long it will take. Vice Chairman Stoner made a motion to approve Berry It Inc. to do the electrical

conduit installation of Cedar Ridge Section One housing addition with the not to exceed amount of \$23,664.00 with all documents to be signed by General Manager Ed Basquill. Member Hudson seconded the motion. Motion carried.

8. Ryan Ottinger, Water & Wastewater Operations Manager asked the Board to approve the purchase of a new tractor for the Wastewater Treatment Plant. Ryan stated that all vendors were given an opportunity to look at some of our older equipment for trade in value. Chairman Taylor asked if the trade-in offer of \$5,000.00 is for all 4 items listed. Ryan confirmed that it is for the vendor to come get these pieces of equipment and that we do not have use for these pieces of equipment. Vice Chairman made a motion to approve the trade-in offers and purchase of a Kubota Tractor from Booth Machinery for the Wastewater Treatment Plant in an amount not to exceed \$29,941.28. Member Smith seconded the motion. Motion carried.

Member Hudson made a motion to declare the Deutz Tractor, Toro 0-turn Mower, Ransomes Front Mount Mower and a Bunton Walk Behind Mower as surplus from the Wastewater Utility. Secretary Urban seconded the motion. Motion carried.

9. Secretary Urban made a motion to approve the claims dated April 20, 2022, in the amount of \$1,228,825.87 for claims and payroll and \$5,146.08 for transfers. Vice Chairman seconded the motion. Motion carried.
10. Chairman Taylor asked for any other business that may be brought before the Board. Ed Basquill updated the Board about the Abner Longley Storage Tank Facility.
11. Chairman Taylor opened the floor for public comment. No comments were received.
10. The next Utility Board meeting will meet as scheduled on Wednesday, May 4, 2022, at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Hudson. Motion carried.

The meeting was adjourned at 5:58 P.M.

APPROVED THIS 4 DAY OF May 2022

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD