

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

October 19, 2022,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman

Aaron Smith, Member

Tim Hudson, Secretary

Bill Stoner, Vice Chairman

Staff:

Ed Basquill, General Manager

Jeff Greeno, Electric Ops Manager

Ryan Ottinger, W & WW Ops Manager

Jeff Jacob, Legal Counsel

Danielle Bannourah, Exec. Assistant

Guests:

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1. Chairman Neil Taylor called the October 19, 2022, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Vice Chairman Stoner made a motion to approve the amended October 5, 2022, minutes. Secretary Hudson seconded the motion. Motion carried.
 4. Ryan Ottinger, Water & Wastewater Operations Manager presented a new service for the well cleaning of Abner Longley Well #3. Ryan explained that with this new technology and process there is a possibility of high yield, more efficient well and high-quality raw water that comes to us. Ryan stated that typically we do not replace the pump and wiring when doing cleanings. This quote is a worst case scenario if they were to have to replace, however he anticipates the final cost coming in lower. Ryan would like to try this new technology and process to determine if it is a better service for our other wells. Jeff Jacob asked if the quote Ryan is presenting is not the lowest quote. Ryan confirmed that this is for a patented process that has the potential for a better result. Vice Chairman Stoner made a motion to approve National Water Services to perform a well cleaning procedure for Abner Longley Well #3 in an amount not to exceed \$27,280.91. Secretary Hudson seconded the motion. Motion carried.
 5. Ryan Ottinger, Water & Wastewater Operations Manager explained this is a traditional double disc cleaning for Chicago St. Well #4 cleaning. Layne came in as the lowest quote for this service. Secretary Hudson made a motion to approve Layne to perform a well cleaning procedure for Chicago St. Well #4 in an amount not to exceed \$25,515.50. Vice Chairman Stoner seconded the motion. Motion carried.
 6. Ryan Ottinger, Water & Wastewater Operation Managers asked the board to approve a factory inspection and barring replacement for the centrifuge. This was installed in 2017 apart of the Wastewater Improvements Sludge Dewatering Project. This inspection and repairs are based off the manufacturers recommendation at 8000 hours. Ryan stated this equipment was a large investment and wants to maintain it the best way possible. General Manager Ed Basquill stated that there is not a way to get a quote from a competitor because it is the manufacturer and installer doing to the service. Member Smith made a motion to approve Flottweg to service and rebuild the Centrifuge for Sludge Dewatering Building at the Wastewater Treatment Plant for an amount \$16,097.90. Vice Chairman Stoner seconded the motion. Motion carried.

7. Jeff Jacob, Legal Counsel presented the Project Grasslands Memorandum of Understanding (MOU) and Addendum with the Indiana Economic Development Corporation (IEDC). This MOU and Addendum seeks to reserve 864 gallons per day (GPD) of water and wastewater capacity at the water & wastewater plant. The total Availability fees for that amount is in excess of \$21,000,000.00. Jeff recommends approving the MOU and Addendum subject to City Council approval allowing general manager Ed Basquill to sign documents. Member Smith stated the MOU and Addendum was detailed in a presentation and discussed at the prior working session. As well as having been worked on diligently over the past several months with representatives from the Utilities, City and IEDC. Member Smith thinks it is a well thought out and well executed agreement. Vice Chairman Stoner made a motion to approve the Project Grasslands MOU and Addendum and authorize GM Ed Basquill to sign the documents. Secretary Hudson seconded the motion. Motion carried.
8. Secretary Hudson made a motion to approve the claims dated October 19, 2022, in the amount of \$2,736,896.17 for claims and payroll and \$8,100,962.33 for transfers. Vice Chairman Stoner seconded the motion. Motion carried.
9. Chairman Taylor asked for any other business that may be brought before the Board. Secretary Hudson mentioned that Electric Operations Manager Jeff Greeno recently completed his year term as the IMEA president.

General Manager, Ed Basquill informed the Board of Lebanon Utilities participation in Lebanon High School Career Day. Ryan Ottinger explained they changed career day to be during the school day so all 4 grades were able to attend. Jeff McNew, Evan Culley, Ryan Ottinger & Danielle Bannourah all helped with the career day booth and displays. Students asked questions about our hiring process and continuing education.

Ryan Ottinger stated that the Abner Longley storage tank will be working automatically later this week. This project will be one of the largest completed since Sugar Creek Water Treatment Plant can online in the late 70s.

10. Chairman Taylor opened the floor for public comment. No comments were received.
10. The next Utility Board meeting will meet as scheduled on Wednesday, November 9 2022, at 5:00pm.
11. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Hudson. Motion carried.

The meeting was adjourned at 5:27 P.M.

APPROVED THIS 9 DAY OF November 2022

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD