

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

July 26, 2023,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Tim Hudson, Secretary
Aaron Smith, Member
Anne Patterson, Member

Staff:

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel
Ryan Ottinger, W & WW Manager
Jeff Greeno, Electric Ops Manager
Sandra Morgan, CFO

Guests:

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1. Chairman Taylor called the July 26, 2023, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor opened the floor for public comment. Ryan Ottinger thanked Bryan Shelley for his many years of service for the Lebanon Utilities as Wastewater Treatment Plant Operator. Member Smith also stated that Bryan Shelley excellently meets the meaning of Neighbor serving Neighbor.
 4. Vice Chairman Stoner made a motion to approve the July 12, 2023, minutes. Secretary Hudson seconded the motion. Motion carried.
 5. Facilities Manager Rick Hale presented the 3-year maintenance agreement for our HVAC system. Vice Chairman Stoner made a motion to approve the HVAC 3-year Maintenance Agreement with Automated Logic in the amount not to exceed \$22,932.00. Member Patterson seconded the motion. Motion carried.
 6. Water & Wastewater Manager Ryan Ottinger asked the Board to approve advertising for an RFP for the Business Park Lift Station. Member Smith made a motion to approve proceeding with only advertising a Request for Proposal for BOT Development Services for the Lebanon Business Park Regional Lift Station project. Secretary Hudson seconded the motion. Motion carried.
 7. General Manager, Ed Basquill asked the Board to approve the Baker Tilly MSA and LEAP Project Analysis. Vice Chairman Stoner made a motion to approve the Master Service Agreement with Baker Tilly. Member Patterson seconded the motion. Motion carried.

Secretary Hudson made a motion to approve the agreement for the LEAP Project Analysis with Baker Tilly for a not to exceed amount of \$75,000.00. Member Smith seconded the motion. Motion carried.
 8. Electric Operations Manager, Jeff Greeno requested the Board to approve the Sunbrook Section 4 Conduit installation. Secretary Hudson made a motion to approve Berry It Inc to install the electrical conduit and equipment for Sunbrook Section 4 housing with the not to exceed amount of \$47,364.50 with all documents to be signed by General Manager Ed Basquill. Vice Chairman Stoner seconded the motion. Motion carried.

9. Vice Chairman Stoner made a motion to approve the claims/payroll/transfers dated July 26, 2023, in the amount of \$2,699,680.28 for claims and payroll and \$1,977,613.49 for transfers. Member Patterson seconded the motion. Motion carried.
10. Chairman Taylor asked for any other business that may be brought before the Board. No other business received.
11. Chairman Taylor opened the floor for public comment. No comments were received.
11. The next Utility Board meeting will meet as scheduled on Wednesday August 9, 2023, at 5:00pm.
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Patterson. The motion was seconded by Secretary Hudson. Motion carried.

The meeting was adjourned at 5:26 P.M.

APPROVED THIS 9 DAY OF August 2023

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD