

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

August 23, 2023,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman (Absent)
Bill Stoner, Vice Chairman
Tim Hudson, Secretary
Aaron Smith, Member
Anne Patterson, Member

Staff:

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel
Sandra Morgan, CFO
Jeff Greeno, Electric Ops Manager
Danielle Bannourah, Exec. Assistant

Guests:

John Lightner, BF&S

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1. Vice Chairman Stoner called the August 23, 2023, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Vice Chairman Stoner opened the floor for public comment. No comments received.
 4. Secretary Hudson made a motion to approve the August 9, 2023, minutes. Member Patterson seconded the motion. Motion carried.
 5. Electric Operations Manager Jeff Greeno asked for retroactive approval for drone inspections with Osmose. Jeff explained that there was a narrow window to get this work done. He explained this situation to the Board at the last Working Session. Secretary Hudson made a motion to approve by way of IC 36-1-4-16, Ratification of actions of officers or employees, approval be given for a not-to-exceed of \$38,905.00 for the Transmission Pole Aerial (UAS) Assessment and allow General Manager Ed Basquill to sign all documents. Member Patterson seconded the motion. Motion carried.
 6. Ed Basquill, General Manager presented the AV Upgrade Split to the Board with a recommendation after multiple meetings of paying 40% of the quote for this project. Bill also recommended that Lebanon Utilities pay 40% of the AV Upgrade Split for the AV Designers quote. Secretary Hudson made a motion to approve Lebanon Utilities contributing 40% for a not to exceed of \$68,991.62 to contribute to the City of Lebanon AV upgrade. Member Patterson seconded the motion. Motion carried 3-1. Member Smith explained his reason for his no vote. Lebanon Utilities makes significant payment in lieu of taxes (PILOT) every year to the City. The City has the option of accepting the maximum amount or zero amount. These PILOT payments go to the general fund bottom line cash balance. They are not dedicated to any use by the City. This year our PILOT payments total was \$674,319.00. Member Smith explained his no vote because he feels that this amount of nearly \$69,000 for this AV upgrade could come out of the PILOT payment and that would be Lebanon Utilities contribution.
 7. Jeff Jacob, Legal Counsel asked the Board to approve the Seconded Amended Memorandum of Understanding with IEDC. Member Smith made a motion to approve the Seconded Amended Memorandum of Understanding with IEDC and to forward the same to the City Council for consideration authorizing the Utility General Manager to sign the Agreement upon the City Council's approval. Member Hudson seconded the motion. Motion carried.

8. John Lightner, BF&S requested the Board authorization to advertise RFP for BOT Development Services for Lebanon Business Park Regional Lift Station Project. Member Smith made a motion to approve proceeding with advertising a Request for Proposal for BOT Development Services for Lebanon Business Park Regional Lift Station Project and for Secretary Hudson to be the Board representative on the scoring committee. Member Patterson seconded the motion. Motion carried.
9. Secretary Hudson made a motion to approve the claims/payroll/transfers dated August 23, 2023, in the amount of \$2,932,484.14 for claims and payroll and \$7,752,789.49 for transfers. Member Patterson seconded the motion. Motion carried.
10. Vice Chairman Stoner asked for any other business that may be brought before the Board. Member Smith stated he was pleased to see the agreement with the RDC in its final form and thanked Legal Counsel for seeing that all the way through.
11. Vice Chairman Stoner opened the floor for public comment. No comments were received.
11. The next Utility Board meeting will meet as scheduled on Wednesday September 6, 2023, at 5:00pm.
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Hudson. The motion was seconded by Member Smith. Motion carried.

The meeting was adjourned at 5:20 P.M.

APPROVED THIS 6 DAY OF September 2023

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD