

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

August 9, 2023,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Tim Hudson, Secretary
Aaron Smith, Member
Anne Patterson, Member

Staff:

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel
Ryan Ottinger, W & WW Manager
Jeff Greeno, Electric Ops Manager
Sandra Morgan, CFO
Danielle Bannourah, Exec. Assistant

Guests:

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1. Chairman Taylor called the August 9, 2023, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor opened the floor for public comment. No comments received.
 4. Vice Chairman Stoner made a motion to approve the July 26, 2023, minutes. Secretary Hudson seconded the motion. Motion carried.
 5. Water & Wastewater Manager Ryan Ottinger asked the Board to approve advertising a Request for Proposals for the Lift Station Control Panels. Member Smith reported on a site visit he made with Jacob Pearl, Cameron Kearney & Chris Chase with our Wastewater Collections crew. On site as well was Jason Bridwell a service technician with BBC Pump and Equipment Co. Aaron stated there was really good communication and cooperation between our employees and BBC. The old control panels had damaged seals that allowed moisture to get in the old control panel which was designed in such a way that gases and fumes could get into the panel and damage the control mechanisms. The new control panel is designed differently with airtight seals to eliminate these concerns. Before the control panel upgrade the Edwards Drive Lift Station relied solely on floats to identify overflow conditions. The floats were susceptible to periodic failures. The F.O.G rod has now been provided as the primary means to identify overflows. F.O.G is an acronym for Fats, Oils, Greases. The F.O.G rod is seven feet long and has 10 sensors along its length. It is now easy to safely remove the F.O.G rod from the outside ground surface for cleaning every few weeks. A float attachment above the F.O.G rod is provided as a backup to detect overflows. The new control panel has an exterior receptacle for a portable generator should there be a power failure. There is also a remote Scada Monitoring for prompt notification of lift station problems. Both of the original 3 horsepower pumps at the Edwards Drive lift station have been upgraded to 10 horsepower pumps. These pumps alternate running in normal conditions. The pump upgrades together with an improvement and improved pre-treatment program at Ken's Foods and pump upgrades at the Enterprise lift station have helped to significantly control the flow backups that were occurring at the Edwards Drive lift station. As usual our employees Jacob Pearl, Chris Chase and Cameron Kearney made a good impression by exhibiting our commitment to neighbors serving neighbors. Member Smith made a motion to approve proceeding with advertising a Request for Proposal for Lift Station Control Panel Upgrades. Member Patterson seconded the motion. Motion carried.

6. Water & Wastewater Manager Ryan Ottinger asked the Board to approve advertising a Request for Proposals for the Lamp Hole Replacement. Secretary Hudson made a motion to approve proceeding with advertising a Request for Proposal for Lamp Hole Replacement. Vice Chairman Stoner seconded the motion. Motion carried.
7. Member Patterson made a motion to approve the claims/payroll/transfers dated August 9, 2023, in the amount of \$1,550,23.56 for claims and payroll and \$7,130,004.25 for transfers. Vice Chairman Stoner seconded the motion. Motion carried.
8. Chairman Taylor asked for any other business that may be brought before the Board. No other business received.
9. Chairman Taylor opened the floor for public comment. No comments were received.
11. The next Utility Board meeting will meet as scheduled on Wednesday August 23, 2023, at 5:00pm.
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Secretary Hudson. Motion carried.

The meeting was adjourned at 5:22 P.M.

APPROVED THIS 23 DAY OF August 2023

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD