

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

October 18, 2023,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Tim Hudson, Secretary
Aaron Smith, Member
Anne Patterson, Member

Staff:

Ed Basquill, General Manager
Anthony Ridolfo, Legal Counsel
Sandra Morgan, CFO
Jeff Greeno, Electric Ops Manager
Cameron Kearney, Wastewater Supervisor
Danielle Bannourah, Exec. Assistant

Guests:

John Lightner, BF&S

-
1. Chairman Taylor called the October 18, 2023, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor opened the floor for public comment. Ed Basquill informed the Board that Lebanon Utilities won the Heart of Lebanon's 2023 Heart Award for helping the Heart of Lebanon whenever needed. He expressed that our employees are great examples of neighbors serving neighbors.
 4. Vice Chairman Stoner made a motion to approve the October 4, 2023, minutes. Member Patterson seconded the motion. Motion carried.
 5. Jeff Greeno asked the Board to approve the purchase of a pickup truck from Andy Mohr Ford for the Electric Department. Vice Chairman Stoner made a motion to approve the purchase of the 2023 Ford F-250 at the Municipal price of \$50,126.00 and to have General Manager Ed Basquill sign all documents. Secretary Hudson seconded the motion. Motion carried.
 6. Jeff Greeno requested the board approve to have Alpha Engineering do the line design for the South East Annexation Loop Feed. He explained this is a budgeted item in 2023 Capital Additions. Secretary Hudson made a motion to approve the Alpha Engineering Line Design Quotation for the South East Annexation Loop Fee for the not to exceed amount of \$24,500.00 and have General Manager Ed Basquill sign all documents. Vice Chairman Stoner seconded the motion. Motion carried.
 7. Seth Byrd, Telecommunication Manager expressed that Ilines needs for bandwidth capacity are close to exceeding our existing licensed microwave links. Moving to a fiber-optic link would give near unlimited capacity. However, running our own fiber-optic lines would be a costly investment with a long payback period. Boone REMC has fiber-optic lines in Boone County that are near towers and discussions with them have lead to the opportunity to lease fiber-optic lines from BREMC. Member Patterson made a motion to approve the agreement with BREMC to lease fiber optic lines to the Slipher Tower for a period of 36 months at the price of \$1,500.00 per month with an installation charge of \$6,000.00. Vice Chairman Stoner seconded the motion. Motion carried.
 8. Seth Byrd requested the replacement and upgrade of our existing Internet bandwidth circuit which will allow us to continue to provide Internet service. Member Patterson made a motion to approve the replacement and upgrade of the existing Internet Bandwidth circuit for a period of 36 months with Zayo

for the renewal and upgrade price of \$2,075.00 per month. Secretary Hudson seconded the motion. Motion carried.

9. Ed Basquill, General Manager asked the board to approve the demolition and removal of 2 buildings at the Chicago St. Water Plant. Both structures are over 40 years old and have become a safety concern. Vice Chairman Stoner made a motion to approve the quote for the demolition of 2 buildings at the Chicago St. Water Plant from H&D Removal in an amount not to exceed \$38,500.00. Secretary Hudson seconded the motion. Motion carried.
10. John Lightner with BF&S & Cameron Kearney informed the board of the results from the RFP for development services for the Lebanon Business Park Regional Lift Station Build Operate Transfer project that was advertised of August 29, 2023 and again on September 5, 2023. Proposals were received on September 15, 2023 from two potential developers, Bowen Engineering and Kokosing Industrial. A scoring committee comprised of Tim Hudson, Anne Patterson, Ed Basquill, Ryan Ottinger and Cameron Kearney scored the proposals utilizing the grading criteria provided in the RFP advertisement. Based on negotiations to begin with Kokosing Industrial for Development Services Contract. This contract is anticipated to be brought to a future LUSB meeting in 2023 after a Public Hearing is held as required by the Build Operate Transfer statute in the Indiana Code.
11. Secretary Hudson made a motion to approve the claims/payroll/transfers dated October 18, 2023, in the amount of \$2,800,398.40 for claims and payroll and \$8,789,849.10 for transfers. Member Smith seconded the motion. Motion carried.
12. Chairman Taylor asked for any other business that may be brought before the Board. No other business received.
13. Chairman Taylor opened the floor for public comment. No comments were received.
11. The next Utility Board meeting will meet as scheduled on Wednesday November 8, 2023, at 5:00pm.
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Hudson. The motion was seconded by Member Patterson. Motion carried.

The meeting was adjourned at 5:27 P.M.

APPROVED THIS 8 DAY OF November 2023

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD