

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

December 20, 2023,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman (Absent)  
Tim Hudson, Secretary  
Aaron Smith, Member (Absent)  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Sandra Morgan, Chief Financial Officer  
Danielle Bannourah, Executive Assistant  
Jeff Greeno, Electric Operations Manager  
Ryan Ottinger, Water & Wastewater Operations Manager

Guests:

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1. Chairman Taylor called the December 20, 2023, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment. No comments received.
  4. Secretary Hudson made a motion to approve the December 6, 2023, minutes. Member Patterson seconded the motion. Motion carried.
  5. Chief Financial Officer Sandra Morgan presented the 2024 Budget. Member Patterson made a motion to approve the 2024 Budget as presented. Secretary Hudson seconded the motion. Motion carried.
  6. Chairman Taylor requested a motion to Table the Employee Handbook Changes. Secretary Hudson made a motion to table the Employee Handbook Changes. Member Patterson seconded the motion. Motion carried.
  7. Jeff Greeno, Electrical Operations Manager requested the Board declare the Electric Meters as surplus. Secretary Hudson made a move to approve declaring the 38 listed Electric Meters as surplus property and allow Metering Supervisor, David Bailey to dispose of them in accordance with IC 5-22-22. Member Patterson seconded the motion. Motion carried.
  8. Ryan Ottinger, Water & Wastewater Operations Manager asked the Board to approve the Business Park Supplemental Agreement. Member Patterson made a motion to approve the Lebanon Business Park Regional Lift Station Supplemental Agreements No. 1 from BF&S in the amount of \$330,250.00. Secretary Hudson seconded the motion. Motion carried.
  9. Secretary Hudson made a motion to approve the claims/payroll/transfers dated December 20, 2023, in the amount of \$3,662,755.82 for claims and payroll and \$10,853,039.84 for transfers. Member Patterson seconded the motion. Motion carried.
  10. Chairman Taylor asked for any other business that may be brought before the Board. Ed Basquill shares the history of Lebanon Utilities, thanks staff for their dedication and service to Lebanon, and asks that the public use safety while around crews at work.
  11. Chairman Taylor opened the floor for public comment. No public comment received.

11. The next Utility Board meeting will meet as scheduled on Wednesday January 3, 2024, at 5:00pm.
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Patterson. The motion was seconded by Secretary Hudson. Motion carried.

The meeting was adjourned at 5:31 P.M.

APPROVED THIS 3 day OF January 2024

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD