

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

January 3, 2024,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman  
Tim Hudson, Secretary  
Aaron Smith, Member  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Danielle Bannourah, Executive Assistant  
Jeff Greeno, Electric Operations Manager

Guests:

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1. Chairman Taylor called the January 3, 2024, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment. No comments received.
  4. Member Patterson made a motion to approve the December 20, 2023, minutes. Secretary Hudson seconded the motion. Motion carried.
  5. Electric Operations Manager Jeff Greeno asked the Board to approve the 2024 Electric Conduit Installation contractors. Secretary Hudson made a motion to award the 2024 Electric Conduit Installation RFP to Berry It as Lebanon Utilities primary contractor & Setco as the secondary contractor and have General Manger, Ed Basquill sign all documents. Member Smith seconded the motion. Motion carried.
  6. Electric Operations Manager Jeff Greeno asked the Board to approve the 2024 Tree Trimming contractor. Secretary Hudson made a motion to award the Tree Trimming RFP to My Tree Sons LLC in an amount not to exceed amount of \$240,000.00 for their 2024 service with an option to extend their services 2 additional years, authorizing the General Manager to finalize and sign all documents. Member Smith seconded the motion. Motion carried.
  7. General Manager Ed Basquill asked the Board to approve the Business Park Build Operate Transfer Agreement with Kokosing Industrial, Inc. Vice Chairman Stoner made a motion to approve entering into a BOT Agreement for Pre-Closing Services related to the Lebanon Business Park Regional Lift Station project for an amount that will not exceed \$50,000.00 with Kokosing Industrial, Inc and that General Manager Ed Basquill be approved to execute the agreement on behalf of the Board. Member Smith seconded the motion. Motion carried.
  8. General Manager Ed Basquill requested the Board to approve the Wessler Master Services Agreement. Member Patterson made a motion to approve the Master Services Agreement between Wessler & Lebanon Utilities for General Engineering Services and authorize the General Manager sign on behalf of the Utility. Vice Chairman Stoner seconded the motion. Motion carried.
  9. General Manager Ed Basquill requested the Board to approve the Wessler General Service Agreement. Secretary Hudson made a motion to approve Task Order No. 1 for Wessler to provide General

Engineering Services to Lebanon Utilities for a not to exceed of \$15,000.00 and authorize General Manager to sign on behalf of the Utility. Member Smith seconded the motion. Motion carried.

10. General Manager Ed Basquill requested the Board approve the Wessler Pretreatment Program. Member Patterson made a motion to approve Task Order No. 2 for Wessler to provide Program Assistance to Lebanon Utilities for a not to exceed amount of \$40,000.00 for 2024 and authorize the General Manager to sign on behalf of the Utility. Vice Chairman Stoner seconded the motion. Motion carried.
11. Vice Chairman Stoner made a motion to approve the claims/payroll/transfers dated January 3, 2024, in the amount of \$1,067,164.59 for claims and payroll and \$0 for transfers. Secretary Hudson seconded the motion. Motion carried.
12. Chairman Taylor asked for any other business that may be brought before the Board. General Manager, Ed Basquill summarized the 2023 year for Lebanon Utilities. Ed spoke to the community of Lebanon and Lebanon Utilities involvement in our growing community.
13. Chairman Taylor opened the floor for public comment. No public comment received.
11. The next Utility Board meeting will meet as scheduled on Wednesday January 17, 2024, at 5:00pm.
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Patterson. The motion was seconded by Vice Chairman Stoner. Motion carried.

The meeting was adjourned at 5:29 P.M.

APPROVED THIS 17 day OF January 2024

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD