

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

February 21, 2024,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Tim Hudson, Secretary
Aaron Smith, Member
Anne Patterson, Member

Staff:

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel
Danielle Bannourah, Executive Assistant
Jeff Greeno, Electric Operations Manager
Sandra Morgan, Chief Financial Officer
Ryan Ottinger, W&WW Ops Manager

Guests:

Tyler Shaw, Kokosing
John Lightner, BF&S

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1. Chairman Taylor called the February 21, 2024, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor opened the floor for public comment. No comments received.
 4. Vice Chairman Stoner made a motion to approve the February 7, 2024, minutes. Member Patterson seconded the motion. Motion carried.
 5. Vice Chairman Stoner made a motion to approve the February 13, 2024, minutes. Member Patterson seconded the motion. Motion carried.
 6. Chief Financial Officer, Sandra Morgan requested the Board approve the salary range for the Billing Supervisor. Secretary Hudson made a motion to approve a salary range of \$31.00 to \$37.00 for the position of Billing Supervisor. Member Patterson seconded the motion. Motion carried.
 7. Legal Counsel, Jeff Jacob presented and read Resolution 2024-01. Vice Chairman Stoner made a motion to approve Resolution 2024-01 City of Lebanon Utility Service Board Authorizing Electronic Signatures. Secretary Hudson seconded the motion. Motion carried.
 8. Electric Operations Manager, Jeff Greeno asked the Board to approve a truck purchase for the electric department. Vice Chairman Stoner made a motion to approve declaring the 2008 Ford dump truck as surplus with a trade in value of \$8,500.00 to apply towards the \$88,259.00 purchase price of the Ford F550 Dump Truck from Andy Mohr Ford with the final not to exceed amount of \$79,999.00. Secretary Hudson seconded the motion. Motion carried.
 9. Water & Wastewater Operations Manager, Ryan Ottinger asked the Board to approve a truck purchase for the Water Treatment Plant. Vice Chairman Stoner made a motion to approve the purchase of a 2024 Dodge ¾ Ton Truck from Andy Mohr Dodge in an amount not to exceed \$44,214.00 and to trade in Truck #92 a 2005 GMC with an estimated trade in value of \$4,214.00. Secretary Hudson seconded the motion. Motion carried.
 10. Water & Wastewater Operations Manager, Ryan Ottinger requested the Board approve the Business Park Lift Station Build-Operate-Transfer Construction Agreement. Legal Counsel, Jeff Jacob read Resolution 2024-02. Member Smith made a motion to approve Resolution 2024-02 Approving Build-

Operate-Transfer Construction Agreement for the Lebanon Business Park Regional Lift Station. Vice Chairman Stoner seconded the motion. Motion carried.

11. Vice Chairman Stoner made a motion to approve the claims/payroll/transfers dated February 21, 2024, in the amount of \$2,687,621.17 for claims and payroll and \$0.00 for transfers. Member Anne seconded the motion. Motion carried.
12. Chairman Taylor asked for any other business that may be brought before the Board.
13. Chairman Taylor opened the floor for public comment. No public comment received.
11. The next Utility Board meeting will meet as scheduled on Wednesday March 6, 2024, at 5:00pm.
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Hudson. The motion was seconded by Vice Chairman Stoner. Motion carried.

The meeting was adjourned at 5:45 P.M.

APPROVED THIS 6 day OF March 2024

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD