

**LEBANON UTILITY SERVICE BOARD**  
**Lebanon, Indiana**

May 22, 2024,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman  
Tim Hudson, Secretary (Absent)  
Aaron Smith, Member  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Danielle Bannourah, Executive. Assistant  
Ryan Ottinger, W&WW Ops Manager  
Sandra Morgan, Chief Financial Officer  
Jeff Greeno, Electric Ops Manager

Guests:

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1. Chairman Taylor called the May 22, 2024, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment. No comments received.
  4. Vice Chairman Stoner made a motion to approve the May 8, 2024, minutes. Member Patterson seconded the motion. Motion carried.
  5. Sandra Morgan, Chief Financial Officer informed the board of 2023 Financial Review.
  6. Ed Basquill, General Manager informed the Board on Water Testing.
  7. Rick Hale, Facilities Director asked the Board to approve the final phase of the HVAC upgrade. Member Patterson made a motion to approve the agreement with Automated Logic in the amount not to exceed \$24,870.00 to complete Phase 4 of replacing the final 25% of the control panels in the Municipal Building, with this approval being subject to the City of Lebanon reimbursing Lebanon Utilities for 43%, \$10,694.10. Vice Chairman Stoner seconded the motion. Motion carried.
  8. Ed Basquill, General Manager & Jeff Greeno, Electrical Operations Manager requested the Board approve the Lebanon Elm Street Transmission Pole Anchor Relocation project. Vice Chairman Stoner made a motion to approve the IMPA Service Corp. proposal to preform the work spelled out in the Lebanon Elm Street Transmission Pole Anchor Relocation project for the not to exceed amount of \$24,750.00 and have General Manager Ed Basquill sign all documents. Member Patterson seconded the motion. Motion carried.
  9. Ryan Ottinger, Water & Wastewater Operations Manager asked the Board to approve the Supplemental Agreement for the Hickory Junction Lift Station Improvements & Force Main Extension. Member Smith made a motion to approve the Supplemental Agreement No. 1 for Hickory Junction Lift Station Improvements and Force Main Extension Phase 2 from BF&S for a not to exceed amount of \$231,350.00, bringing the total not to exceed to \$529,650.00. Vice Chairman Stoner seconded the motion. Motion carried.

10. Ryan Ottinger, Water & Wastewater Operations Manager requested the Board approve the Wastewater Treatment Plant Pumping System Upgrades and Bypass. Member Smith made a motion to approve the Wastewater Treatment Plant Influent and Bypass Pumping Design from Wessler Engineering for a not to exceed amount \$48,400.00. Vice Chairman Stoner seconded the motion. Motion carried.
11. Vice Chairman Stoner made a motion to approve the claims/payroll/transfers dated May 22, 2024, in the amount of \$2,760,884.21 for claims and payroll and \$7,617,113.03 for transfers. Member Smith seconded the motion. Motion carried.
12. Chairman Taylor asked for any other business that may be brought before the Board. General Manager, Ed Basquill gave a shoutout to Jeff Greeno and Phil Lopresto. As well as the Water & Wastewater crew during all the rain we have received in the past few weeks.
13. Chairman Taylor opened the floor for public comment. General Manager Ed Basquill mentioned that Lebanon Utilities Customer Service received an inquiry about the IURC letter that was sent out to customers. CFO, Sandra Morgan spoke to the customer and answered the customer's questions.
11. The next Utility Board meeting will meet as scheduled on Wednesday June 12 or 19, 2024, at 5:00pm. Notices will be posted with the revised meetings,
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Patterson. Motion carried.

The meeting was adjourned at 6:03 P.M.

APPROVED THIS 12th day OF June 2024

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD