

**LEBANON UTILITY SERVICE BOARD**  
**Lebanon, Indiana**

June 12, 2024,

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman  
Tim Hudson, Secretary  
Aaron Smith, Member  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Jeff Greeno, Electric Ops Manager  
Ryan Ottinger, W&WW Ops Manager

Guests:

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1. Chairman Taylor called the June 12, 2024, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment. No comments received.
  4. Vice Chairman Stoner made a motion to approve the May 22, 2024, minutes. Member Patterson seconded the motion. Motion carried.
  5. Jeff Greeno asked the Board to approve the Chadwick Conduit Installation. Member Patterson made a motion to approve Berry It Inc to install the electric conduit and equipment for The Chadwick project with the not to exceed amount of \$84,006.00 with all documents to be signed by General Manager, Ed Basquill. Vice Chairman Stoner seconded the motion. Motion carried.
  6. Josh McKay, Electrical Engineer requested the Board approve the Survalent Software recovery contract that is used for our SCADA systems. Secretary Hudson made a motion to approve the Survalent Software recovery contract for the not to exceed amount of \$15,809.00 with all documents to be signed by General Manager, Ed Basquill. Vice Chairman Stoner seconded the motion. Motion carried.
  7. Ryan Ottinger, Water & Wastewater Operations Manager asked for approval of Kokosing's Change order. Member Smith made a motion to approve Kokosing's Change Order No. 1 for the Lebanon Business Park Regional Lift Station – Phase 1 project for \$1,086,766.00. Member Patterson seconded the motion. Motion carried.
  8. Ryan Ottinger, Water & Wastewater Operations Manager requested the Board approve the purchase of Lift Station Control Panels. Vice Chairman Stoner made a motion to approve the purchase of all pumps and control panels listed in the RFP from BBC Pumps and Equipment in the amount not to exceed \$248,634.00. Member Smith seconded the motion. Motion carried.
  9. Ryan Ottinger, Water & Wastewater Operations Manager requested the Board approve a replacement Camera Van for the Sewer Collections Department. Member Smith made a motion to declare the current 2002 Ford Camera Van & equipment as surplus property and allow the Wastewater department to use the trade-in value for the new camera van and camera in accordance with IC 5-22-22. Member Patterson seconded the motion. Motion carried. Member Smith made a motion to approve the purchase

of a new Camera Van & Camera from Jack Doheny Company for the not to exceed amount of \$280,981.52. Vice Chairman Stoner seconded the motion. Motion carried.

10. Ryan Ottinger, Water & Wastewater Operations Manager asked the Board's permission to advertise for the Sewer Lining Project. Vice Chairman Stoner made a motion to approve advertising the RFP for the 2024 Gravity Sewer Lining Manhole Rehab, Replacement & Cleaning project. Member Smith seconded the motion. Motion carried.
11. Ryan Ottinger, Water & Wastewater Operations Manager requested the Board approve a purchase of the Skid Loader for the Wastewater Treatment Plant. Member made a motion to approve the purchase of the John Deere Skid Loader from Westside Tractor Sales for an amount not to exceed \$95,652.73. Secretary Hudson seconded the motion. Motion carried.
12. Vice Chairman Stoner made a motion to approve the claims/payroll/transfers dated June 5, 2024, in the amount of \$491,996.15 for claims and payroll and \$0.00 for transfers. Secretary Hudson seconded the motion. Motion carried.
13. Vice Chairman Stoner made a motion to approve the claims/payroll/transfers dated June 12, 2024, in the amount of \$3,696,575.15 for claims and payroll and \$158,330.00 for transfers. Member Patterson seconded the motion. Motion carried.
14. Chairman Taylor asked for any other business that may be brought before the Board. No other business received.
15. Chairman Taylor opened the floor for public comment. No comments received.
11. The next Utility Board meeting will meet as scheduled on Wednesday June 26, 2024, at 5:00pm. Notices will be posted with the revised meetings,
12. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Patterson. The motion was seconded by Vice Chairman Stoner. Motion carried.

The meeting was adjourned at 5:38 P.M.

APPROVED THIS 26th day OF June 2024

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD