

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

September 4, 2024

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman  
Tim Hudson, Secretary  
Aaron Smith, Member  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Jeff Greeno, Electric Ops Manager  
Ryan Ottinger, W & WW Ops Manager

Guests:

Scott Miller, Bakertilly  
John Lightner, BF&S  
Bob Holden, Wessler

- 
1. Chairman Taylor called the September 4, 2024, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment. No comments received.
  4. Secretary Hudson made a motion to approve the August 21, 2024, minutes. Member Patterson seconded the motion. Motion carried.
  5. Ed Basquill, General Manager presented the 2025 Health Insurance & Ancillary Benefits.

Member Patterson made a motion to approve to continue with HSA Plan 7 with the AIM Medical Trust for 2025 and accept the rates as proposed in the attached documents provide by AIM. Vice Chairman Stoner seconded the motion. Motion carried.

Vice Chairman Stoner made a motion to approve Lebanon Utilities to continue to pay 85% of the cost of the health insurance and the employees continue to pay 15% of the cost of the health insurance for 2025. Secretary Hudson seconded the motion. Motion carried.

Vice Chairman Stoner made a motion to approve that the HSA Contribution made by Lebanon Utilities for the employees be \$2,200.00 for employees only coverage and \$4,400.00 for family coverage for 2025. Member Patterson seconded the motion. Motion carried.

Secretary Hudson made a motion to approve Ancillary benefits with AIM as presented for Vision, Dental, Life, Short & Long-term Disability for 2025. Vice Chairman Stoner seconded the motion. Motion carried.

6. Legal Counsel Jeff Jacob read Resolution 2024-05. Vice Chairman Stoner made a motion to approve Resolution 2024-05, A Resolution providing for signatory authority for the state revolving fund loan program for the water projects. Member Patterson seconded the motion. Motion carried.
7. Legal Counsel Jeff Jacob read Resolution 2024-06. Secretary Hudson made a motion to approve Resolution 2024-06, A Resolution providing for signatory authority for the state revolving fund loan program for the wastewater projects. Member Patterson seconded the motion. Motion carried.
8. Legal Counsel Jeff Jacob read Resolution 2024-07. Vice Chairman Stoner made a motion to approve Resolution 2024-07, A Resolution recommending the establishment of a water regulated territory for the City of Lebanon, Indiana. Secretary Hudson seconded the motion. Motion carried.

9. Legal Counsel Jeff Jacob read Resolution 2024-08. Vice Chairman Stoner made a motion to approve Resolution 2024-08, A Resolution recommending the establishment of a wastewater regulated territory for the City of Lebanon, Indiana. Secretary Hudson seconded the motion. Motion carried.
10. Ryan Ottinger, Water & Wastewater Operation Manager & Bob Holden, Wessler Engineering requested approval for Wessler Agreement – Task Order No. 1. Member Smith made a motion to approve the Wessler Engineering General Services Amendment No. 1 for \$10,000.00, which increases the General Services Contract to a not to exceed amount of \$25,000.00. Secretary Hudson seconded the motion. Motion carried.
11. Ryan Ottinger, Water & Wastewater Operation Manager requested approval for Wessler Agreement – WWTP Expansion PER. Vice Chairman Stoner made a motion to approve the agreement from Wessler Engineering for the Wastewater Treatment Plant Expansion Preliminary Engineering Report for \$48,500.00. Member Smith seconded the motion. Motion carried.
12. Ryan Ottinger, Water & Wastewater Operation Manager & John Lightner, BF&S requested approval for BF&S Preliminary Engineering Report. Member Patterson made a motion to approve Butler Fairman & Seufert Preliminary Engineering Report for CEG Wholesale Water Supply – Phase 1 for \$44,800.00. Vice Chairman Stoner seconded the motion. Motion carried.
13. Ryan Ottinger, Water & Wastewater Operation Manager & John Lightner, BF&S requested approval for Gravity Sewer Lining Recommendation. Secretary Hudson made a motion to approve Miller Pipeline’s bid for the 2024 Gravity Sewer Lining and Manhole Rehab for a not to exceed amount of \$464,996.80. Vice Chairman Stoner seconded the motion. Motion carried.
14. Ryan Ottinger, Water & Wastewater Operation Manager requested approval for WWTP Headworks Screen Rebuild. Member Smith made a motion to approve Zima Corp to repair/rebuild the WWTP Headworks Screen for an amount not to exceed \$34,729.06. Secretary Hudson seconded the motion. Motion carried.
15. Vice Chairman Stoner made a motion to approve the claims/payroll/transfers dated September 4, 2024, in the amount of \$1,065,970.37 for claims and payroll and \$157,690.00 for transfers. Member Patterson seconded the motion. Motion carried.
16. Chairman Taylor asked for any other business that may be brought before the Board. Ed Basquill, General Manager thanked Eli Lily for the tour of the project. Ed also mentioned that Electric Department won APPA Certificate of Excellence for 2023. Osmose was also honored for the work they completed in Lebanon, Indiana. Ed also showed the board video of the Board using the new Backyard Machine.
17. Chairman Taylor opened the floor for public comment. No public comment received.
19. The next Utility Board meeting will meet as scheduled on Wednesday September 18, 2024, at 5:00pm.
20. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Vice Chairman Stoner. The motion was seconded by Member Patterson. Motion carried.

The meeting was adjourned at 6:02 P.M.

APPROVED THIS 4th day OF September 2024

---

CHAIRMAN OF THE BOARD

ATTEST:

---

SECRETARY OF THE BOARD