

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

November 20, 2024

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Tim Hudson, Secretary
Aaron Smith, Member
Anne Patterson, Member

Staff:

Ed Basquill, General Manager
Jeff Jacob, Legal Counsel
Jeff Greeno, Electric Ops Manager
Sandra Morgan, CFO
Ryan Ottinger, W & WW Ops Manager
Danielle Butts, Executive Assistant
David Bailey, Metering & Locating Supervisor

Guests:

John Lightner, BF&S
Jodie Stewart

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1. Chairman Taylor called the November 20, 2024, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor opened the floor for public comment. No comment received.
 4. Member Patterson made a motion to approve the October 23, 2024 minutes. Member Smith seconded the motion. Motion carried. 3-2.
 5. Vice Chairman Stoner made a motion to approve the November 4, 2024 minutes. Secretary Hudson seconded the motion. Motion carried. 4-1.
 6. Secretary Hudson made motion to approve the November 6, 2024 minutes. Vice Chairman Stoner seconded the motion. Motion carried. 4-1.
 7. Seth Bryd, Telecommunications Manager asked the Board to approve the printer lease. Member Patterson made a motion to approve the agreement with Braden for the lease and maintenance of printers for Lebanon Utilities for a period of 60 months with a total lease cost of \$41,340.00 and an estimated maintenance cost of \$30,916.20. Vice Chairman Stoner seconded the motion. Motion carried. 5-0.
 8. David Bailey requested the Board to approve the Locating Software. Vice Chairman Stoner made a motion to approve the 3-year Korterra Agreement for locating software in the amount of \$24,700.00. Secretary Hudson seconded the motion. Motion carried. 5-0.
 9. David Bailey asked the Board to approve to declare electric and water meters as surplus.

Secretary Hudson made a motion to approve declaring the 40 electric meters as surplus personal property and allow David Bailey to dispose of the items in accordance with IC 5-22-22. Vice Chairman Stoner seconded the motion. Motion carried. 5-0.

Vice Chairman Stoner made a motion to approve declaring the 1349 water meters as surplus personal property and allow David Bailey to sell the items in accordance with IC 5-22-22. Member Patterson seconded the motion. Motion carried. 5-0.

10. Ed Basquill, General Manager requested the Board to approve Berry It, Inc for Cedar Ridge Section #4. Secretary Hudson made a motion to approve Berry It, Inc to install the electrical conduit and equipment

for Cedar Ridge Section 4 with the not to exceed amount of \$51,940.00 with all documents to be signed by General Manager, Ed Basquill. Vice Chairman Stoner seconded the motion. Motion carried. 5-0.

11. Ryan Ottinger, Water & Wastewater Operations Manager asked the Board to approve Wessler for the Pretreatment Program Assistance. Member Smith made a motion to approve Task Order No. 7 from Wessler Engineering, Inc in an amount not to exceed \$92,000.00. Member Patterson seconded the motion. Motion carried. 5-0.
12. Jeff Jacob, Legal Counsel read Resolution 2024-11. Jodi Stewart asked the Board if they were going to answer Tom Whitsett's questions. Jeff Jacob states that Mr. Whitsett has filed a tort claim and has offered to discuss with Mr. Whitsett in another forum. Secretary Hudson made a motion to approve Resolution No. 2024-11 Recommending to the Common Council of the City of Lebanon, Indiana the Issuance of Waterworks Revenue Bonds for the Purpose of Funding Improvements to the Waterworks Infrastructure as presented by legal counsel. Member Patterson seconded the motion. Motion carried. 5-0.
13. Jeff Jacob, Legal Counsel read Resolution 2024-12. Vice Chairman Stoner made a motion to approve Resolution 2024-12 Accepting Indiana's Drinking Water State Revolving Fund Program Preliminary Engineering Report. Secretary Hudson seconded the motion. Motion carried. 5-0.
14. Vice Chairman Stoner made a motion table Project Domino Memorandum of Understanding Project Domino Water Supply and Wastewater Capacity Pre-Allocation Agreement. Member Patterson seconded the motion. Motion carried. 5-0.
15. Member Patterson made a motion to approve the claims/payroll/transfers dated November 6, 2024, in the amount of \$2,696,309.56 for claims and payroll and \$0.00 for transfers. Vice Chairman Stoner seconded the motion. Motion carried. 5-0.
16. Chairman Taylor asked for any other business that may be brought before the Board. No business received.
17. Chairman Taylor opened the floor for public comment. No public comment received.
17. The next Utility Board meeting will meet as scheduled on Wednesday November 25, 2024, at 5:00pm.
18. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Hudson. The motion was seconded by Member Patterson. Motion carried. 5-0.

The meeting was adjourned at 5:54 P.M.

APPROVED THIS 4th day OF December 2024

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD