

# LEBANON UTILITY SERVICE BOARD

## Lebanon, Indiana

February 19, 2025

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman  
Bill Stoner, Vice Chairman  
Tim Hudson, Secretary  
Aaron Smith, Member  
Anne Patterson, Member

Staff:

Ed Basquill, General Manager  
Jeff Jacob, Legal Counsel  
Sandra Morgan, CFO  
Danielle Butts, Executive Assistant  
Ryan Ottinger, W & WW Ops Manager  
Jeff Greeno, Electric Ops Manager  
Spencer Portish, W&WW Project Manager

Guests:

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1. Chairman Taylor called the February 19, 2025, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
  2. Pledge of Allegiance to the American Flag was observed.
  3. Chairman Taylor opened the floor for public comment. No comment received.
  4. Secretary Hudson made a motion to approve February 5, 2025 minutes. Member Patterson seconded the motion. Roll taken. Motion carried. 5-0.
  5. Jeff Jacob, Legal Counsel read Resolution 2025-01. Vice Chairman Stoner made a motion to approve Resolution 2025-01 Accepting Indiana's Wastewater State Revolving Fund Loan Program Preliminary Engineering Report. Member Patterson seconded the motion. Motion carried.
  6. Ryan Ottinger, Water & Wastewater Operations Manager asked the Board to give permission to advertise the Wastewater SRF BOT Request for Proposals. Member Patterson made a motion to approve the permission to advertise for the Wastewater SRF Loan BOT Request for Proposals. Secretary Hudson seconded the motion. Motion carried.
  7. Ryan Ottinger, Water & Wastewater Operations Manager requested the Board approve the PER for Wholesale Supply Phase 2. Secretary Hudson made a motion to approve the Wholesale Water Phase 2 Preliminary Engineering Report from BF&S for an amount not to exceed \$28,800.00 Vice Chairman Stoner seconded the motion. Motion carried.
  8. Ryan Ottinger, Water & Wastewater Operations Manager asked the Board to approve the purchase of a vehicle. Secretary Hudson made a motion to approve the purchase of the 2025 Chevy Colorado from Bill Este for an amount not to exceed \$36,795.00. Member Patterson seconded the motion. Motion carried.
  9. Ryan Ottinger, Water & Wastewater Operations Manager requested the Board approve the Lebanon Business Park Savings. Member Patterson made a motion to approve the Lebanon Business Park savings to be applied towards lamp hole replacement as part of the 2025 Sewer Lining Program for an amount not to exceed \$201,740.00. Vice Chairman Stoner seconded the motion. Motion carried.
  10. Vice Chairman Stoner made a motion to approve the claims/payroll/transfers dated February 19, 2025 in the amount of \$3,015,146.85 for claims and payroll and \$0.00 for transfers. Member Patterson seconded the motion. Motion carried.

11. Chairman Taylor opened the floor for public comment. Member Smith reported on a visit that he took to our Wastewater Treatment Plant lab. He stated that there is a monthly report that is submitted that contains multiple tests of the effluent materials that go into Prairie Creek along with how those are measured. John Lasley shared the 2024 Report with Member Smith. John Lasley, Vanessa Fisher & staff prepared a manual for the lab operations. Member Smith stated that this is a testament to the professionalism of our lab.
12. Member Patterson made a motion to move the Lebanon Utility Service Board meeting scheduled on March 5<sup>th</sup> to March 12<sup>th</sup>. Secretary Hudson seconded the motion. Motion carried. The next Utility Board meeting will meet as scheduled on Wednesday March 12, 2025, at 5:00pm.
13. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Secretary Hudson. The motion was seconded by Member Patterson. Motion carried.

The meeting was adjourned at 6:38 P.M.

APPROVED THIS 12th day OF March 2025

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CHAIRMAN OF THE BOARD

ATTEST:

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SECRETARY OF THE BOARD