

LEBANON UTILITY SERVICE BOARD

Lebanon, Indiana

March 19, 2025

Council Chambers

5:00 P.M.

Board:

Neil Taylor, Chairman
Bill Stoner, Vice Chairman
Tim Hudson, Secretary
Aaron Smith, Member
Anne Patterson, Member

Staff:

Ed Basquill, General Manager
Tony Ridolfo, Legal Counsel
Sandra Morgan, CFO
Danielle Butts, Executive Assistant
Spencer Portish, W&WW Project Manager
Jeff Greeno, Electric Ops Manager
Spencer Portish, W&WW Project Manager

Guests:

Scott Miller, Bakertilly
John Brand, BF&S
Chris Lehrman, Structurepoint
Chris Kuhn, Kokosing
Bob Holden, Wessler Engineering

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1. Chairman Taylor called the March 19, 2025, meeting of the Lebanon Utility Service Board to order at 5:00 P.M.
 2. Pledge of Allegiance to the American Flag was observed.
 3. Chairman Taylor opened the floor for public comment. No comment received.
 4. Member Patterson made a motion to approve February 19, 2025 minutes. Vice Chairman Stoner seconded the motion. Motion carried.
 5. Seth Byrd, Ilines Operations Manager asked the Board to approve the creation of a new ilines position. Secretary Hudson made a motion to approve the addition of another Field Service Technician for the Ilines Department. Member Patterson seconded the motion. Motion carried.
 6. Scott Miller, Bakertily presented Resolution 2025-05. Tony Ridolfo read the resolution. Secretary Hudson made a motion to approve Resolution 2025-02, Recommending the Establishment of a Wastewater Service Rate District and Rates & Charges for the Use and Services Provided by the Wastewater Works Utility to the Leap District. Member Patterson seconded the motion. Motion carried.
 7. Sandra Morgan, Chief Financial Officer requested the Board approve the 2025 DB Plan Contribution. Secretary Hudson made a motion to approve Lebanon Utilities fund the plan a minimum of \$372,835 for 2025 to be allocated appropriately between all utilities. Secretary Hudson seconded the motion. Motion carried.
 8. Sandra Morgan, Chief Financial Officer asked the Board to approve the 2nd quarter fuel tracker. Member Patterson made a motion to approve the 2025 2nd quarter fuel tracker with an effective date of April, May and June 2025. Secretary Hudson seconded the motion. Motion carried.
 9. Vice Chairman made a motion to table the Office Security Guard Renewal. Member Patterson seconded the motion. Motion carried.
 10. Jeff Greeno, Electric Operations Manager asked the Board to approve the 2024 Electric System Conduit Installation Amendment No. 1. Secretary Hudson made a motion to approve the Amendment

to the 2024 Electric System Conduit Installation Service Agreement to continue work with Berry It Inc. for 2025. Vice Chairman Stoner seconded the motion. Motion carried.

11. Jeff Greeno, Electric Operations Manager asked the Board to approve the 2024 Electric System Tree Trimming Amendment No. 1. Vice Chairman Stoner made a motion to approve the Amendment to the 2024 Tree Trimming Service Agreement to allow continuing from My Tree Sons for 2025. Secretary Hudson seconded the motion. Motion carried.
12. Spencer Portish, Water & Wastewater Project Manager requested the Board to approve the Wholesale Water Construction Inspection RFQ. Member Smith made a motion to approve Bulter Fairman & Seufert to provide construction inspection for the Wholesale Water Phase 1. Secretary Hudson seconded the motion. Motion carried.
13. Spencer Portish, Water & Wastewater Project Manager asked the Board to approve the Sugar Creek Backwash Tank Cleanout. Vice Chairman Stoner made a motion to approve Eco Infrastructure Solutions to perform sludge removal at the Sugar Creek backwash tank for an amount not to exceed \$50,000.00. Member Patterson seconded the motion. Motion carried.
14. Spencer Portish, Water & Wastewater Project Manager requested the Board to approve the WWTP Expansion – Geo Tech. Member Patterson made a motion to approve Wessler Engineering recommendation of Patriot Engineering and Environmental to conduct the subsurface investigation and geotechnical recommendation for the Wastewater Treatment Plant Expansion for \$50,450.00. Vice Chairman Stoner seconded the motion. Motion carried.
15. Spencer Portish, Water & Wastewater Project Manager asked the Board to approve the Abner Longley Water Storage Tank Final Change Order. Secretary Hudson made a motion to approve Bowen Engineering Change Order No. 1 for an amount to be returned to Lebanon Utilities of \$103,209.79. Vice Chairman Stoner seconded the motion. Motion carried.
16. Spencer Portish, Water & Wastewater Project Manager asked the Board to approve the Wholesale Water Contractor Selection. Secretary Hudson made a motion to approve the tentative selection of Kokosing Industrial based on the scoring committees recommendation for BOT Development services for Wholesale Water Supply Program Phase 1 and permission to advertise for the BOT Public Hearing to confirm this selection. Member Patterson seconded the motion. Motion carried.
17. Vice Chairman Stoner made a motion to approve the claims/payroll/transfers dated March 12, 2025 in the amount of \$1,253,589.42 for claims and payroll and \$8,545,190.39 for transfers. Member Patterson seconded the motion. Motion carried.
18. Vice Chairman Stoner made a motion to approve the claims/payroll/transfers dated March 19, 2025 in the amount of \$2,928,379.26 for claims and payroll and \$2,175,195.58 for transfers. Secretary Hudson seconded the motion. Motion carried.
19. Chairman Taylor opened the floor for public comment. No public comment received.
20. The next Utility Board meeting will meet as scheduled on Wednesday April 9, 2025, at 5:00pm.
21. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Patterson. The motion was seconded by Vice Chairman Stoner. Motion carried.

The meeting was adjourned at 5:47 P.M.

APPROVED THIS 9th day OF April 2025

CHAIRMAN OF THE BOARD

ATTEST:

SECRETARY OF THE BOARD